



# MINUTES

## FPB Board Meeting Meeting

5:00 PM - Tuesday, February 19, 2019

Community Room

The Frankfort Plant Board Council met in FPB Board Meeting on Tuesday, February 19, 2019 at 5:00 PM in the Community Room.

### ATTENDANCE:

Anna Marie Pavlik Rosen, Board Chair  
Walt Baldwin, Vice Chair  
Dawn Hale, Secretary/Treasurer  
Stephen Mason, Board Member  
Jeff Bradshaw, Board Member  
James Liebman, Board Attorney  
Gary Zheng, General Manager  
David Billings, Chief Water Engineer  
Jason, Broughton, Business Products Specialist  
Harvey Couch, Video Content Coordinator  
Katrina Cummins, Assistant Finance Director  
David Denton, Finance Director  
Vent Foster, Asst. GM Operations  
Cassie Estill, Customer Service Supervisor  
Adam Hellard, Interim Assistant GM of Cable/Telecom  
Ryan Henry, IT Assistant Director  
Scott Hudson, Electric Superintendent  
Casey Jones, IT Director  
Cathy Jennings, Executive Assistant  
Cathy Lindsey, Public Information Officer  
Kathy Poe, Executive Assistant  
Hance Price, Staff Attorney/Asst. GM Administration  
Kim Phillips, Safety Director  
Leigh Ann Phillips, Support Services Director  
Jennifer Hellard, Purchasing Agent  
Deron Rambo, NOC Director  
Julie Roney, WTP Superintendent  
Dianne Schneider, Human Resources Director  
Alan Smith, Wtr. Distribution Superintendent  
Jeremy Blackburn, Cable 10 Videographer  
State Journal

### 1 ACTION ITEM: APPROVAL OF MINUTES

- 1.1 Approve minutes from January 15, 2019 Board Meeting and the January 29, 2019 Special Meeting.

**Ms. Hale moved to approve the minutes for the January 15, 2019 Board Meeting and the January 29, 2019 Special Board Meeting. Mr. Baldwin seconded. The motion passed unanimously.**

- 1.2 Accept Minutes from January 8, 2019 Cable Advisory Committee Meeting.

**Ms. Hale moved to accept the minutes of the January 8, 2019 Cable Advisory Committee meeting. Mr. Baldwin seconded. The motion passed unanimously.**

## 2 ACTION ITEM: ACCEPT FINANCIALS

### 2.1 Financial Reports for January 2019

Mr. Denton explained financials for month ending January 30, 2019. He discussed the upcoming budget process and requested the Board send any projects they would like included in the budget to Staff.

**Mr. Baldwin moved to accept the financial reports for January 2019. Ms. Hale seconded. The motion passed unanimously.**

## 3 INFORMATIONAL ITEM: PUBLIC COMMENT

- 3.1 Ms. Amy Bensenhaver stated that the Cable Advisory Committee should approve its own minutes in the future.

## 4 INFORMATIONAL ITEM: DEPARTMENTAL REPORTS

- **WEBSITE CUSTOMER COMMENTS**

Mr. Hellard stated that the website comments included in the board package detail had all been resolved.

- **CABLE**

Mr. Hellard reviewed graphs and reports regarding service penetrations, service issues and trouble calls.

- **CUSTOMER SERVICE**

Ms. Estill explained customer service reports. In response to Ms. Rosen, Ms. Estill explained numbers and stated that she would review payment arrangement numbers compared to previous years.

- **ELECTRIC DEPARTMENT**

Mr. Hudson explained SAIDI numbers as well as outage numbers and categories. In response to Ms. Rosen, Mr. Hudson explained equipment damage category.

- **SEPA**

Mr. Foster stated that there was a profit of \$20,506 for December and a profit of \$92,830 for the 2018 calendar year. He further explained the history of SEPA investments as well as market prices.

- **KYMEA**

Mr. Zheng stated that the KYMEA budget was approved last month. He stated that KYMEA board members feel that power cost will be relatively lower than Kentucky Utility based on the proposals. Board reviewed the new All Requirement rate and will most likely approve that rate in March meeting. Mr. Zheng noted that the rate would offer saving to AR customers.

- **SAFETY**

Ms. Phillips noted one (1) OSHA recordable and no vehicle accidents for the month of January.

- **WATER DISTRIBUTION**

Mr. Smith noted one (1) main break and two (2) outages for the water department.



- **WATER TREATMENT PLANT**

Ms. Roney noted 243 million gallons of water treated for an average of 8.4 million gallons per day. She further explained rainfall and flow numbers as well as river conditions.

**5 ACTION ITEMS:**

- 5.1 **Action Item: Consider Award of Bid Invitation #1672 for two (2) 2500KVA Pad Mounted Transformers to Cape Electrical Supply in the Amount of \$74,440.00. Jennifer Hellard will discuss.**

Staff prepared a bid invitation for two (2) 2500kva pad mounted transformers. The invitation was sent to nine vendors with five responses received. After reviewing all bids, staff recommends awarding to Cape Electrical Supply as they are the lowest bid meeting specifications.

These transformers will replenish depleting inventory levels.

Ms. Hellard discussed specifics of the bid and responses as noted above.

**Mr. Baldwin moved to Award Bid Invitation #1672 for two (2) 2500KVA Pad Mounted Transformers to Cape Electrical Supply in the Amount of \$74,440.00. Mr. Bradshaw seconded. The motion passed unanimously.**

- 5.2 **Action Item: Approval of Contractor Agreements for Storm Response with Davis H Elliot, Groves Construction, and Bowlin Companies. Scott Hudson will discuss:**

Staff ask that the board approve agreements with Davis H Elliot, Groves Construction, and Bowlin Companies for storm response. In order for FPB to be eligible for FEMA reimbursements we must have on file agreements with contractors that can provide services to FPB in an outage restoration.

These three (3) companies have provided pricing and would charge these amounts to FPB for work performed in an outage restoration after an emergency such as a storm. These companies are located in Kentucky and perform quality work. Staff ask that the board move to approve the agreements and rate sheets with Davis H Elliot, Groves Construction, and Bowlin Companies. This has been reviewed and approved by staff attorney.

Mr. Hudson advised that the contracts would cost no money and were necessary in the event of wide spread outages for FEMA reimbursement. Mr. Foster reiterated that these would allow FPB to have help if needed in a crisis and to hold pricing.

**Mr. Baldwin moved to Approve Contractor Agreements for Storm Response with Davis H. Elliot, Groves Construction, and Bowlin Companies. Ms. Hale seconded. The motion passed unanimously.**

- 5.3 **Action Item: Consider: (1) Increasing rate for Classic Cable service and (2) Increasing rate for Bulk cable I and Bulk cable II. Harvey Couch will discuss.**

Staff recommends the approval of proposed rate increases effective March 1, 2019. Staff proposed the rate increases in order to keep pace with increases in the wholesale license fees FPB must pay to programmers. If approved, the Classic Cable tier (channels 2-98) rate would increase from \$63.50 per month to \$67.00 per month, the Bulk Cable I rate would increase from \$12.46 per outlet per month to \$13.26 per outlet per month, and Bulk Cable II rate would increase from \$21.73 per outlet per month to \$23.12 per outlet per month.



On January 15, 2019, the Board approved the public meeting notice and that hearing was conducted on January 29, 2019. No customer comments were received at that hearing or between January 29 and February 8.

Mr. Couch reiterated rate information as discussed in the public hearing held January 29, 2019 and the effective date of March 1, 2019 and stated staff recommended approval of these rate increases. Mr. Couch reviewed graphs regarding rates and breakout of operational expenses versus programming expenses.

In response to Ms. Rosen, Mr. Couch explained data compilation.

Ms. Hale noted her appreciation for providing graphs designating costs.

**Mr. Baldwin moved to Approve Increasing Rates for Classic Cable Service, Bulk Cable I, and Bulk Cable II as Provided in the Public Hearing Notice. Ms. Hale seconded. The motion passed unanimously.**

**5.4 Action Item: Consider Approving Eleven Sports Network Renewal. Harvey Couch will discuss.**

Staff recommends approval of the Eleven Sports Network renewal. This NCTC agreement has a term through September 30, 2021. Year-over-year increases are just over 4% annually. The increases were anticipated and no increase to the Sports Plus rate will be required. Eleven Sports is available on FPB's optional Sports Plus tier and offers action from US sports not traditionally broadcast (ultimate frisbee, drone racing, and darts), European professional leagues with significant numbers of American players, and well-liked American sports from smaller colleges and leagues, such as basketball, baseball, and hockey. VOD and TVE rights are included in this new agreement. No additional carriage requirements obligations are included in this agreement. This agreement has been reviewed by the Assistant GM for Administration and it meets with his approval.

Mr. Couch explained specifics of the renewal agreement and terms. He noted no increases to this optional Sports Tier.

In response to Ms. Rosen, Mr. Couch stated that approximately 100 customers subscribe to this optional tier.

**Mr. Baldwin moved to approve Eleven Sports Network Renewal. Mr. Bradshaw seconded. The motion passed unanimously.**

**6 INFORMATIONAL ITEMS:**

None

**7 INFORMATIONAL ITEM: GENERAL MANAGERS COMMENTS**

None

**8 INFORMATIONAL ITEM: OLD & NEW BUSINESS**

8.1 Member Dawn Hale discussed Mark Kopp's request for FPB to partner with Franklin County schools for water fountains with water bottle filling stations. Mr. Baldwin stated that Mr. Kopp should present a formal proposal in writing for the Board's consideration. Ms. Rosen stated that they would like to see some formalized program for all schools.

**9 REQUEST PERMISSION TO HAVE CHAIR CALL FOR A CLOSED SESSION**

Closed session pursuant to KRS 61.810(1)(c) to discuss pending litigation regarding the reservoir.

Mr. Baldwin moved to go into closed session. Mr. Bradshaw seconded. The motion passed unanimously and the Board moved into closed session.

10 CLOSED DOOR SESSION

Mr. Mason joined the meeting.

Mr. Baldwin moved to come out of closed session. Ms. Hale seconded. The motion passed unanimously and the Board moved into open session.

Mr. Mason moved to adjourn. Mr. Baldwin seconded. The motion passed unanimously and the meeting adjourned.

  
Board Chair

  
Attest: Board Secretary/Treasurer