

May 25, 2016

A Special Board meeting of the Electric and Water Plant Board of the City of Frankfort, Kentucky, was held at Farmers Bank and Capital Trust, located at 125 W. Main Street, Frankfort, Kentucky, on Wednesday, May 25, 2016 at 5:00 p.m.

ATTENDANCE:

Ralph Ludwig, Board Chair
Rick Pogrotsky, Vice Chair
Dr. Scott Green, Board Secretary/Treasurer
Walt Baldwin, Board Member
Anna Marie Pavlik Rosen, Board Member
James Liebman, Board Attorney
Herbbie Bannister, General Manager
David Billings, Chief Water Engineer
David Denton, Finance Director
Ryan Henry, IT Technician
Cassie Estill, Customer Service Supervisor
Kathy Poe, Executive Assistant
Hance Price, Staff Attorney/Asst. GM Administration
Glenn Waldrop, Public Information Officer
Dave Pike, Media Services
Brad Bowman, State Journal

AGENDA

The Agenda for the Board Meeting was received and entered into the Minute Book as follows:

MAY 25, 2016 5:00 p.m. SPECIAL BOARD MEETING AGENDA

1. **Conduct Public Hearing Regarding:** Splitting Customer Accounts into 2 Separate Billing Cycles and changing the budget billing reconciliation month to May.

BOARD ACTION

Mr. Ludwig called the meeting to order. Ms. Poe called the roll and noted five (5) board members in attendance.

1. **Conduct Public Hearing Regarding:** Splitting Customer Accounts into 2 Separate Billing Cycles and changing the budget billing reconciliation month to May.

This Hearing will come to order. My name is Rick Pogrotsky; I have been requested by the Board to conduct this Hearing. With me today are Board Members and Staff of the Frankfort Electric and Water Plant Board. We are here to receive comments regarding splitting customer accounts into 2 separate billing cycles and changing the budget billing reconciliation month to May. This Public Hearing was advertised in accordance with the Regulations for Public Notification.

To conduct this hearing in an organized fashion, we ask that you register with the Secretary if you wish to speak.

This Hearing will be conducted informally and voluntarily by the Frankfort Electric & Water Plant Board in order to accept comments on the above item. Both oral and written comments will be accepted. Any and all persons present who wish to make a statement will be afforded an opportunity to do so. If you have a written statement to accompany your oral presentation, a copy of the written statement should be

provided to the Board prior to your presentation. Oral presentations should be limited to no more than 3 minutes. If necessary, I will interrupt and request the presentation to be completed due to this time limit. I may ask questions of any person presenting oral comments where it is necessary to clarify the nature or substance of the comments.

The Board reserves the right to answer questions at a later date. It is the job of the Board to fairly consider various points of view and information. We want public input and involvement and I hope you do not find our standard procedures restrictive.

Additional oral comments and written comments will be accepted and considered if they are submitted no later than the end of normal business hours on Monday, June 20, 2016. To submit a comment, please contact FPB at (502) 352-4372, or on our website www.fpb.cc.

Before we open the floor for comments, a summary of the details will be provided.

Mr. Ludwig called the public hearing to order and turned the public hearing over to Ms. Rosen.

Ms. Rosen explained the transition from one billing cycle per month to two billing cycles per month. She further discussed the manner in which customer billing cycles would be split as well as the benefits of the changes. She advised that the transition would be evaluated over the next few months and communicated to customers. She further advised that the transition was planned for November of 2016.

Ms. Estill explained the details of splitting the billing cycles. She further noted that one set of customers would receive two bills for services very close together. Ms. Rosen stated that customers would be notified of the changes.

Ms. Rosen noted that there was no one from the public in attendance to speak at the public hearing and stated that the Board would like to hear from the public on this item.

Ms. Rosen discussed the budget billing plan and explained that reconciliation and enrollment month had been changed to May of each year. She stated that the public hearing would serve to formalize the change in the Tariff. Ms. Rosen further noted that the Board would accept comments regarding cycle billing and budget reconciliation through June 20, 2016.

In discussion, Ms. Estill explained specifics regarding the impact on the customers whose billing due date would change. Mr. Pogrotsky noted his concern regarding the adverse impact on customers by making the implementation in November with the onset of holiday and the State payday changes at the end of the year. Ms. Gilliam noted that Staff was looking at ways in which FPB could assist those customers which would be adversely impacted by the change. Ms. Estill noted that changes will be made based on meter reading routes.

After additional discussion, Ms. Rosen concluded the public hearing.

With no further business to discuss, Mr. Pogrotsky moved to adjourn. Ms. Rosen seconded. Mr. Ludwig called for the vote and the motion passed unanimously. The meeting adjourned.



ATTEST: