

June 19, 2018

A Board meeting of the Electric and Water Plant Board of the City of Frankfort, Kentucky, was held at the Frankfort Plant Board Administration Building at 151 Flynn Ave. Frankfort, KY on Tuesday, June 19, 2018 at 5:00 p.m.

**ATTENDANCE:**

Anna Marie Pavlik Rosen, Board Chair  
Walt Baldwin, Vice Chair  
Ralph Ludwig, Board Member  
Dawn Hale, Board Member  
Stephen Mason, Board Member  
James Liebman, Board Attorney  
David Billings, Chief Water Engineer  
Harvey Couch, Marketing and Video Content Coordinator  
Katrina Cummins, Interim Finance Director  
David Denton, Interim General Manager  
Sharmista Dutta, Water Engineer II  
Vent Foster, Asst. GM Operations  
April Rhodes, Customer Service Supervisor  
Adam Hellard, Security Broadband Technology Manager  
Ryan Henry, Asst. IT Director  
Scott Hudson, Electric Superintendent  
Casey Jones, IT Director  
Cathy Jennings, Executive Assistant  
Cathy Lindsey, Public Information Officer  
Kathy Poe, Executive Assistant  
Hance Price, Staff Attorney/Asst. GM Administration  
Mark Redmon, Support Services Director  
Mark Harrod, Assistant Superintendent, Electric  
Julie Roney, WTP Superintendent  
Angela Hart, HR Specialist  
Alan Smith, Water Dist. Superintendent  
Scott Stafford, Media Services Manager  
Jeremy Blackburn, Cable 10 Videographer  
Alfred Miller, State Journal  
Charlie Hamilton, Powell Walton Milward  
Stanley Marcinek, Powell Walton Milward  
Gordon Slone, Assistant Attorney General

**AGENDA**

The Agenda for the Board Meeting was received and entered into the Minute Book as follows:

1. **Action Item:** Consider Approving Minutes from the May 15, 2018 Board Meeting, June 5, 2018 Special Budget Meeting and the June 5, 2018 5:00 p.m. Special Meeting.
2. **Action Item:** Consider Approval of the Workers' Compensation Insurance Renewal.
3. **Informational Item:** Presentation by Gordon Slone, Office of the Attorney General Concerning Open Meetings and Open Records Requirements.
4. **Action Item:** Accept Electric, Water and Cable Financials for May 2018.
5. **Information Item:** Public Comment Period.
6. **Informational Item:** Departmental Reports:
  - Website Customer Comments

- Cable Dept.
- Customer Service
- Electric Dept.
  - SEPA
- KyMEA
- Safety
- Water Distribution
- Water Treatment Plant

7. **Informational Item:** Recognition of Inaugural Recipients of the Frankfort Plant Board Scholarship.
8. **Action Item:** Consider Approving Proposed Water Rate Increase to be Effective August 1, 2018.
9. **Action Item:** Consider Approving Increase to the Kentucky River Authority (KRA) Water Withdraw Fee.
10. **Action Item:** GM Search Progress Update and Check List Discussion.
11. **Action Item:** Consider Approval of Fiscal Year 2018-19 Budget and Accept 5 Year Plan.
12. **Action Item:** Consider Renewal of Annual Price Contract for Hydrants and Valves to Ferguson Water Works.
13. **Action Item:** Consider Asplundh Tree Expert Company's Contract Renewal Offer for Tree Trimming Services.
14. **Action Item:** Consider Award of Bid Invitation #1658 – Annual Price Contract for the Purchase of Wood Poles to Brown Wood Preserving.
15. **Action Item:** Consider Award of Bid Invitation #1659 - Annual Price Contract for Distribution Transformers to WESCO Distribution.
16. **Action Item:** Consider Award of Bid Invitation #1660 for Contract Labor for Active Device Replacement to Custom Cable.
17. **Action Item:** Consider Approving Hallmark Drama Amendment.
18. **Action Item:** Consider Award of Bid Invitation #1657 – Annual Price Contract for Water Treatment Chemicals. (FY2019).

**Recess FPB Convene MPC**

19. **Action Item:** Conduct Election of Officers for the Frankfort Plant Board Municipal Projects Corporation.

**Adjourn MPC Convene FPB**

20. **Informational Item:** General Manager's Comments:
21. **Informational Item:** Old and New Business.
22. **Request Permission to Have Chair Call for a Closed Session:** to discuss pending litigation regarding liquidated damages pursuant to KRS 61.810(1)(c).
23. **Closed Door Session:**

## **BOARD ACTION**

Ms. Rosen called the meeting to order and noted five (5) Board members in attendance.

1. **Action Item: Consider Approving Minutes from the May 15, 2018 FPB Board Meeting, June 5, 2018 Special Budget Meeting and the June 5, 2018 5:00 p.m. Special Meeting.**

Mr. Ludwig moved to approve the minutes for the May 15, 2018 board meeting, June 5, 2018 Special Meeting and June 5, 2018 5:00 p.m. Special Meeting. Ms. Hale seconded. The motion passed unanimously.

2. **Action Item: Consider Approval of the Workers' Compensation Insurance Renewal.**

Staff recommends that the Board approve the renewal of its workers' compensation policy with Kentucky Employers Mutual Insurance (KEMI). The renewal premium of \$111,543.91, effective July 1, 2018, decreased by \$12,484.83. This is a decrease of 10.06% from last year and is the lowest workers' compensation premium in the past 20(+) years.

Mr. Price asked the board to approve the annual renewal for the worker's compensation insurance and stated that there were representatives from Powell Walton Milward present for questions. Mr. Price stated that the premiums decreased this year by 10 percent.

Mr. Ludwig moved to approve the workers' compensation insurance renewal. Ms. Hale seconded. The motion passed unanimously.

3. **Informational Item: Presentation by Gordon Slone, Office of the Attorney General Concerning Open Meetings and Open Records Requirements.**

Mr. Slone gave the board a handout of printed materials and noted that more information could be found on their website:

<https://ag.ky.gov/publications/AG%20Publications/Your-Duty-Under-the-Law.pdf>

Mr. Slone gave a brief presentation regarding open meetings and open records law and answered several specific questions from the board regarding closed session and open session, and non-disclosure agreements.

He offered to conduct a more in-depth overview at the board's convenience.

4. **Action Item: Accept Electric, Water and Cable Financials for May, 2018.**

Ms. Cummins reviewed the financial reports. Mr. Denton noted that since we were working on the Budget in June that the financial reports for June would be included in the August Board Packet along with July's financials.

Mr. Baldwin moved to accept electric, water and cable financials for May, 2018. Mr. Mason seconded, the motion passed unanimously.

5. **Information Item: Public Comment Period.**

Ms. Amie Bensenhaver made a statement regarding open meetings/open records law and offered to do a training for the board.

6. **Informational Item: Departmental Reports:**

- **Website Customer Comments:** There was one website comment asking that FPB provide interpretation services for non-english speaking customers. The board asked staff to compile information and report back regarding this matter.
- **Cable Dept.:** Mr. Hellard reviewed cable department reports.
- **Customer Service:** Ms. Rhodes reviewed the customer service department reports and noted 741 Customers signed up for the budget for both cycle 1 and cycle 2 billing.
- **Electric Dept.:** Mr. Hudson discussed the electric department reports.
- **SEPA:** Mr. Foster noted a loss of a little over \$17,000 for the month of April.
- **KyMEA:** Mr. Denton invited the public and the board to the upcoming KyMEA Meeting scheduled being held at FPB on June 28, 2018 at 11:00 a.m. in the Community Room at 151 Flynn Ave.
- **Safety:** Mr. Denton reviewed safety reports and noted no OSHA recordables and no vehicle accidents.
- **Water Distribution:** Mr. Smith discussed water distribution reports and noted three (4) main breaks and zero (1) outage.
- **Water Treatment Plant:** Ms. Roney stated that the water treatment plant treated 8.46 million gallons of potable water per day and stated that in the month of April we had 6.4 inches of rain.

7. **Information Item: Recognition of Inaugural Recipients of the Frankfort Plant Board Scholarships.**

Recognizing the importance of postsecondary education and the need to foster local students into the workforce, the Frankfort Plant Board approved \$6000 last June for scholarships for graduating seniors.

Rather than starting from scratch and re-inventing the wheel, FPB partnered with the Frankfort Rotary Club whose Youth Fund has provided more than \$250,000 in scholarships over the past 30 years.

The primary focus of the FPB scholarship is on students studying fields in Career and Technical Education, but would also be available to students studying other career paths when applicable. A committee of the Rotary Youth Fund recently toured the Franklin County Career and Technical Center. This school serves students from all three public high schools in Frankfort. Its mission is to promote lifelong learning and prepare students for careers and postsecondary education. Fields of study include information technology, carpentry, health sciences, allied health, welding, pre-engineering and automotive technology.

One \$2000 FPB scholarship will awarded to a student from each public high school in Frankfort.

Applications were distributed to the Career and Technical Center as well as the high schools. There were 31 applicants for the various scholarships administered by the Rotary Youth Fund. A selection committee reviewed and scored each application following a scoring rubric based on scholastic achievement, community service and financial need.

The 2018 Frankfort Plant Board Scholarship recipients are:

Frankfort High School – Nate Cox, pre-med, University of Kentucky  
Franklin County High School – Kayla Kelly, welding, Tulsa Welding Academy

Western Hills High School – Alex Badger, graphic design, Western Kentucky University

Ms. Lindsey presented each student with their certificate and introduced them to the board. The board came up to congratulate the recipients.

**8. Action Item: Consider Approving Proposed Water Rate Increase to be Effective August 1, 2018.**

The latest Cost of Service study indicates water revenues fall short of revenue requirements. In an effort to minimize larger future rate increases, staff recommends continuing smaller annual incremental rate increases.

As a matter of course, a Public Hearing was conducted on June 5, 2018. Oral comments were received and discussed at that time. Most of those comments received were concerning the sewer rates, of which this Board does not regulate. Staff recommends that the Board approve the proposed water rate increase effective August 1, 2018 or as soon thereafter as the material may be presented to the City Commission pursuant to KRS 65A.100.

**The current and proposed rates for water services are:**

	RATE	Existing Rate	Proposed Rate
	<b><u>CITY &amp; COUNTY CUSTOMERS</u></b>		
	Customer Charge Per Month:		
1	5/8 Inch	\$8.30	\$9.00
2	3/4 Inch	\$12.45	\$13.50
3	1 Inch	\$20.75	\$22.50
4	1 ½ Inch	\$41.50	\$45.00
5	2 Inch	\$66.40	\$72.00
6	3 Inch	\$124.50	\$135.00
7	4 Inch	\$207.50	\$225.00
8	6 Inch	\$415.00	\$450.00
9	8 Inch	\$664.00	\$720.00
	<b><u>CITY CUSTOMERS</u></b>		
	Consumption Charges, Per Thousand Gallons		
10	Residential	\$5.25	\$5.55
11	Commercial/Public	\$4.65	\$4.80
12	Industrial	\$2.96	\$3.17
	<b><u>COUNTY CUSTOMERS</u></b>		
	Consumption Charges, Per Thousand Gallons		
13	Residential	\$6.49	\$6.49
14	Commercial/Public	\$4.65	\$4.80
15	Industrial	\$2.96	\$3.17
	<b><u>FIRE SERVICES</u></b>		
16	2 Inch Line	\$11.57	\$12.03
17	3 Inch Line	\$23.12	\$24.06
18	4 Inch Line	\$43.25	\$45.00
19	6 Inch Line	\$86.47	\$89.97
20	8 Inch Line	\$115.27	\$119.93
21	10 Inch Line	\$144.12	\$149.95
22	12 Inch Line	\$180.20	\$187.49
	<b><u>SALES FOR RESALE – WATER PRODUCERS</u></b>		
23	Consumption Charges, Per Thousand Gallons	\$3.77	\$3.94
	<b><u>WATER LOADING STATION AND MISC SALES</u></b>		
24	Consumption Charges, Per Thousand Gallons	\$7.48	\$7.88
	<b><u>FPB GRATIS WATER</u></b>		

25	Consumption Charges, Per Thousand Gallons	\$0.865	\$0.911
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The above rates are proposed to be effective August 1, 2018.

Mr. Billings discussed the water rate increase and summarized the above information.

Mr. Ludwig moved to approve the proposed water rate increase to be effective August 1, 2018. Ms. Hale seconded. The motion passed unanimously.

9. **Action Item: Consider Approving Increase to the Kentucky River Authority (KRA) Water Withdraw Fee.**

Earlier this month the Board conducted a public hearing to increase the Kentucky River Authority ("KRA") fee from 20.00 cents per 1,000 gallons to 29.00 cents per 1,000 gallons. The KRA Staff made a presentation. While comments were received, none of the comments affects the proposed rate. The KRA collects water use fees from all facilities using water from the Kentucky River basin. The Kentucky Public Service Commission permits recovery of these fees using a separate rate to recover costs related to water withdrawal fees.

If approved, FPB will begin billing the retail class and Georgetown at the new KRA rate. Staff will file a new tariff with the Public Service Commission for wholesale water districts. If no districts intervene, FPB may begin billing the new KRA rate to the wholesale class 30 days after the filing of the new tariff.

Staff recommends the Board move to approve a KRA fee of 29.00 cents per 1,000 gallons effective June 20, 2018 for the retail class and July 20, 2018 for the wholesale class or as soon thereafter as Public Service Commission approval is obtained.

Mr. Price discussed the KRA withdrawal fee.

Mr. Ludwig moved to approve the increase to the Kentucky River Authority Withdrawal fee to .29 per 1000 gallons. Mr. Mason seconded. The motion passed unanimously.

10. **Action Item: GM Search Progress Update and Check List Discussion.**

The board discussed the Tedesco contract and the status of the GM search.

After some discussion, Mr. Ludwig moved to ratify the Tedesco Contract. Ms. Hale seconded. The motion passed with a 4-1 vote. Mr. Baldwin, Ms. Rosen, Ms. Hale and Mr. Ludwig voted yes and Mr. Mason voted no.

The board had additional discussion regarding the questionnaire from Tedesco, developing a job description and scheduling special meetings for phone conferences with Tedesco and Associates.

Ms. Rosen moved for Mr. Liebman to forward questionnaire responses to Jon Tedesco and to hold a Special Meeting at a time to be agreed upon later with the board and Tedesco and Associates. Mr. Baldwin seconded. The motion passed with a 4-1 vote. Ms. Hale, Ms. Rosen, Mr. Baldwin and Mr. Ludwig voted yes and Mr. Mason voted no with an explanation that he is opposed to Mr. Liebman handling the responses for the questionnaire.

11. **Action Item: Consider Approval of Fiscal Year 2018-19 Budget and Accept 5 Year Plan.**

The Board is being asked to approve the attached fiscal year 2018-2019 budget and five-year plan. The goal of the FPB is to bring value to our customers by maintaining system infrastructure to provide safe, reliable electric, water and telecommunications services at affordable, competitive rates while insuring a sound

company financial position. The attached budget for fiscal year 2018-2019 accomplishes these goals with a few of the notable items listed below:

- No FPB customers will have an electric rate increase in FY 2018-2019 or the foreseeable future under the proposed budget plan.
- FPB is able to predict no rate increases into foreseeable future due to annual wholesale power rate decrease of approximately 14% beginning May 1, 2019 with the switch to Kentucky Municipal Energy Agency (KYMEA) from Kentucky Utilities (KU).
- Additional savings from wholesale power cost decrease to be used for electric Advanced Metering Infrastructure (AMI) that will bring operational efficiencies and customer conveniences without taking on additional debt and paying substantial interest expense.
- Significant decrease in FPB debt load over five year plan with total debt decreasing 40% and interest expense reduction of 34% between June 30, 2018 and June 30, 2023.
- Ability to fund water division's portion (\$3.3M) of AMI over three year period with free-cash flow after paying off electric and water revenue bond, series 2009 in December of 2019.
- Increase speed and reliability of telecommunications existing infrastructure and begin Fiber-to-the-Home infrastructure without issuing additional debt and keeping rates flat on all product lines except cable TV.
- Continue with current compensation plan designed to attract and retain highly skilled workforce for the future (55 new employees hired in last two fiscal years, 28 FPB employees have retired in last two years).
- Companywide, FPB estimated to be above recommended minimum cash reserves for fiscal year 2018-2019 and into foreseeable future if this plan is executed as presented.

Mr. Denton reviewed the information outlined above and asked the board for any budget changes to submit for later discussion.

Mr. Mason had a list of items, which were as follows:

- 1) More oversight of the budget by the board
- 2) Sale of inventory reported to the board
- 3) Unspent money reported to the board
- 4) Changes to Compensation plan and to approve a 2.75-3.0% Cost of Living Increase for employees.

Ms. Rosen proposed implementing an Energy Efficiency program at a cost of \$350,000, the AMI project, the implementation and installation of a solar project on FPB property and adding more drinking fountains around the city at various locations.

Mr. Baldwin proposed adding money to the budget for board member training.

**12. Action Item: Consider Renewal of Annual Price Contract for Hydrants and Valves to Ferguson Water Works.**

Most of FPB's hydrants and valves are purchased from an annual price contract. The material is kept in FPB inventory and needs to be replenished periodically. Orders for these items depends on new development and the maintenance and repair of old material. The contract is awarded based on unit price rather than a total cost.

Ferguson Water Works has offered FPB a contract renewal of last year's annual price contract for fire hydrants and valves with no price increase. This material was put out for bid last year with Ferguson being the lowest bidder. At that time, hydrant prices went up 12.8%. Staff does not anticipate prices being lower if we were to rebid this year. As of June 2018, FPB has purchased approximately \$60,620 in hydrants and valves from the current contract. Hydrants and valves are ordered on an as needed basis for inventory levels.

Mr. Redmon Summarized the above information and asked the board to approve the annual contract.

Mr. Mason moved to renew the annual price contract for hydrants and valves to Ferguson Water Works. Mr. Baldwin seconded. The motion passed unanimously.

13. **Action Item: Consider Asplundh Tree Expert Company's Contract Renewal for Tree Trimming Services.**

Asplundh Tree Expert Company has offered FPB a contract renewal with a 2.5% price increase for labor and equipment (contract allows an annual price adjustment). Tree trimming services were bid in 2017 with Asplundh being the lowest bidder. FPB has utilized Asplundh's services for many years with satisfactory service. Rebidding for this service would more than likely result in an increase greater than 2.5%. Funds for tree trimming are included in the proposed FY 2018-2019 budget (Electric \$625,000; Cable \$175,000). As of May 22, FPB has paid \$593,336 for tree trimming services. The total cost for the upcoming year depends on services performed.

Mr. Hudson discussed the information outlined above.

Mr. Mason moved to award the contract to Asplundh Tree Expert Company. Mr. Baldwin seconded. The motion passed unanimously.

14. **Action Item: Consider Award of Bid Invitation #1658 – Annual Price Contract for the Purchase of Wood Poles to Brown Wood Preserving.**

FPB's inventory of wood poles is purchased from an annual price contract. These poles are ordered as needed to maintain inventory levels. The bid is to obtain the best price and to hold pricing for the entire fiscal year. Staff estimates the quantity of poles on the annual bid. Vendors bid with the understanding that orders may exceed or fall short of estimated quantities.

This year's bid invitation was sent to ten vendors with five responses. Staff reviewed all bids and recommends awarding to Brown Wood Preserving as they are the lowest bid meeting specifications.

As of May 22, 2018 FPB has purchased approximately \$36,693 in wood poles in the current fiscal year. However, an additional order could be placed prior to the new fiscal year. The new pricing reflects a price increase of 12.6%.

Mr. Redmon discussed the information outlined above.

Ms. Hale moved to award bid invitation #1658 – Annual Price Contract for the purchase of wood poles to Brown Wood Preserving, Mr. Baldwin seconded. The motion passed unanimously.

15. **Action Item: Consider Award of Bid Invitation #1659 – Annual Price Contract for Distribution Transformers to WESCO Distribution.**

Most of FPB's distribution transformers are purchased from an annual price contract. These transformers are kept in FPB's inventory and need to be replenished periodically. Orders for transformers depend on new development and the replacement of bad transformers. Vendors bid with the understanding that they are locking in unit pricing for the year and not for a certain quantity of transformers.

This year's bid invitation was sent to nine vendors with six responses. After evaluating all bids, staff recommends awarding to WESCO Distribution as they are the low bidder meeting specifications.

FPB has purchased approximately \$67,991 from the previous contract. The proposed contract reflects a 11.88% price increase.

Mr. Redmon presented this item.



Mr. Baldwin moved to award bid invitation #1659 Annual Price Contract for Distribution Transformers to WESCO Distribution. Ms. Hale seconded. The motion passed unanimously.

16. **Action Item: Consider Award of Bid Invitation #1660 for Contract Labor for Active Device Replacement to Custom Cable.**

Staff prepared a bid invitation for contract labor to replace active devices. This work consists of replacing all of FPB's existing trunk amplifiers and line extenders. Replacement of these devices will improve the customer experience, minimize future reliability issues (due to equipment age) and generate sufficient time for the impending FTTH design/deployment projects. Staff recommends awarding the bid to Custom Cable, as they are the low bidder. Custom Cable has been a FPB contractor for many years and their work is satisfactory. The invitation was sent to four vendors with two responses received.

\$400,000.00 is included for this project in the 2018-2019 budget. This information can be found on page 18, Line Item 80.

Mr. Hellard presented this item to the board. He outlined the information above.

Mr. Ludwig moved to award Bid Invitation #1660 to Custom Cable. Ms. Hale seconded. The motion passed unanimously.

17. **Action Item: Consider Approving Hallmark Drama Amendment.**

FPB executed a Hallmark Channel agreement in January 2016. This National Cable Television Cooperative (NCTC) agreement has a term through October 31, 2021. That agreement included the rights to Hallmark Channel and Hallmark Movies and Mysteries, which FPB carries on Classic Cable and Preferred Cable, respectively.

Hallmark Drama channel launched in October 2017. This NCTC amendment would give FPB the right to distribute Hallmark Drama to our customers at no charge. The amendment has the same term as the existing agreement – October 31, 2021. No additional carriage requirements are included in this amendment.

If approved, Hallmark Drama will be on FPB Preferred Cable channel 166. The assistant GM for Administration has reviewed this agreement and it meets with his approval.

Mr. Couch presented the information above.

Mr. Ludwig moved to approve the Amendment for Hallmark Drama. Ms. Hale Seconded. The motion passed unanimously.

18. **Action Item: Consider Award of Bid Invitation #1657 – Annual Price Contract for Water Treatment Chemicals.**

Staff prepares an annual bid for the chemicals used in water treatment. The bid includes estimated quantities and explains that orders could exceed or fall short of the estimates. Vendors bid with the understanding that the bid's purpose is to hold unit price throughout FPB's fiscal year.

This bid received 23 responses. After reviewing each bid, staff recommends awarding to the lowest bidders meeting specifications with the exception of Powdered Activated Carbon (explanations below).

Chemical	FY 19 Company	FY 19 Bid	Difference (%) between FY 18 and FY 19
Liquid Ferric Chloride	PVS Technologies	\$230.00	16.28%
Liquid Sodium Hydroxide	Brenntag Mid-South	\$0.1888	34.76%
Polyaluminum Chloride	USALCO	\$0.1612	7.47%
Powdered Activated Carbon	Calgon Carbon	\$0.7800	1.30%
Hydrofluorosilicic Acid	Pencco	\$0.1275	6.25%
Anhydrous Ammonia	Airgas	\$0.9800	3.16%
Potassium Permanganate	Shannon Chemical Resources	\$1.5500	-1.77%
Sulfuric Acid	Resources	\$0.1300	8.33%
Zinc Orthophosphate	Chemrite	\$0.5500	12.89%
OSG Sodium Chloride	Morton Salt Chemical Resources	\$228.6000	6.48%
Water Softener Salt	Resources	\$0.2170	11.40%

*\*Based on highest removal of geosmin and MIB (taste/odor compounds)*

As of May 31, 2018, chemical purchases total \$394,238 with one (1) month remaining in FY 2018. Staff have requested \$430,000 in the proposed FY 2019 budget for treatment chemical purchases.

Ms. Roney discussed the information outlined above and explained the process of purchasing water treatment chemicals to the board.

Mr. Baldwin moved to Award Bid Invitation #1657 Annual Price Contract for Water Treatment Chemicals, Mr. Mason seconded. The motion passed unanimously.

Mr. Baldwin moved to recess from the FPB Board Meeting, Mr. Ludwig Seconded. The motion passed unanimously.

**RECESS FPB CONVENE MPC**

Mr. Baldwin moved to convene the Multiple Projects Corporation, Ms. Hale seconded. The motion passed unanimously.

**19. Action Item: Conduct Election of Officers for the Frankfort Plant Board Municipal Projects Corporation.**

The current Officers of the Frankfort Plant Board Municipal Projects Corporation consist of Board Members and Staff. The current Officers are President, Anna Marie Pavlik Rosen; Secretary/Treasurer, Dawn Hale; and Vice President, Walt Baldwin. The terms of the current officers expired May 1, 2018.

Article VII of the Corporation's Articles explains that the Corporation has five directors. These Directors are the Frankfort Plant Board's Board members. FPB Board members continue to serve as Directors of the Municipal Projects Corporation as long as they are members of the Board. Upon leaving the Board, the Board member automatically ceases to be a Director of the Corporation. Thereafter, the new Board member assumes the directorship.

Article X notes that the Corporation shall have a President, Vice President, Secretary and Treasurer (which Secretary and Treasurer need not be a Director and may be

the same person) each of whom shall be elected or appointed by the Board of Directors for such term, not exceeding three (3) years.

Staff respectfully requests that the Directors of the Corporation move to elect new officers. The terms of the new officers would run through May 1, 2021.

Mr. Liebman conducted the election of officers for President, Vice President and Secretary-Treasurer.

Mr. Liebman opened the floor for nominations for Office of President, Mr. Ludwig nominated Mr. Mason, Mr. Liebman, hearing no further nominations closed the floor and called for a vote. The motion passed unanimously.

Mr. Liebman opened the floor for nominations for Office of Vice President, Ms. Rosen nominated Ms. Hale, Mr. Liebman, hearing no further nominations closed the floor and called for a vote. The motion passed unanimously.

Mr. Liebman opened the floor for nominations for Office of Secretary-Treasurer, Mr. Mason nominated Mr. Baldwin, Mr. Liebman, hearing no further nominations closed the floor and called for a vote. The motion passed unanimously.

Mr. Baldwin moved to adjourn the Multiple Projects Corporation Mr. Ludwig seconded. The motion passed unanimously.

**ADJOURN MPC CONVENE FPB**

Mr. Baldwin moved to convene FPB. Mr. Mason Seconded. The motion passed unanimously.

**20. Informational Item: General Manager's Comments.**

There were no General Manager's Comments.

**21. Request Permission to Have Chair Call for a Closed Session: Move to call a closed session pursuant to KRS 61.810(1)(c) to discuss a pending or proposed litigation regarding liquidated damages claim.**


Mr. Baldwin moved to go into closed session call a closed session pursuant to KRS 61.810(1)(c) to discuss a pending or proposed litigation regarding liquidated damages claim. Ms. Hale seconded. The motion passed unanimously and the board moved into closed session.

**22. Closed Door Session:**

Mr. Baldwin moved to return to open session Ms. Hale seconded. The motion passed unanimously.

No further action was taken.

Mr. Baldwin moved to adjourn the meeting. Mr. Mason seconded. The motion passed unanimously and the meeting adjourned.

  
Board Chair

  
Attest: Board Secretary/Treasurer