

August 21, 2018

A Board meeting of the Electric and Water Plant Board of the City of Frankfort, Kentucky, was held at the Frankfort Plant Board Administration Building at 151 Flynn Ave. Frankfort, KY on Tuesday, August 21, 2018 at 5:00 p.m.

ATTENDANCE:

Anna Marie Pavlik Rosen, Board Chair
Walt Baldwin, Vice Chair
Ralph Ludwig, Board Member
Dawn Hale, Board Member
Stephen Mason, Board Member
James Liebman, Board Attorney
David Billings, Chief Water Engineer
Harvey Couch, Marketing and Video Content Coordinator
Katrina Cummins, Interim Finance Director
David Denton, Interim General Manager
Vent Foster, Asst. GM Operations
Cassie Estill, Customer Service Supervisor
Adam Hellard, Security Broadband Technology Manager
Casey Jones, IT Director
Cathy Jennings, Executive Assistant
Cathy Lindsey, Public Information Officer
Travis McCullar, Electric Engineer, II
Kathy Poe, Executive Assistant
Hance Price, Staff Attorney/Asst. GM Administration
Mark Redmon, Support Services Director
Julie Roney, WTP Superintendent
Dianne Schneider, HR Director
Alan Smith, Water Dist. Superintendent
Kim Phillips, Safety Director
Jeremy Blackburn, Cable 10 Videographer
David Hamilton, State Journal
Carol Dawson, EEO Guidance, Inc.
Doug Buresh, CEO, KyMEA
John Painter, nFront Solutions
Charles Musson, Attorney, KyMEA
Mark Michaels, Consultant AMI
Toni Pietrantoni, Consultant, AMI

AGENDA

The Agenda for the Board Meeting was received and entered into the Minute Book as follows:

1. **Action Item:** Consider Approving Minutes from the July 16, 2018 Special Board Meeting, July 17, 2018 Board Meeting, July 24, 2018 Special Board Meeting, August 8, 2018 Special Board Meeting, August 9, 2018 Special Board Meeting, August 10, 2018 Special Board Meeting and the August 15, 2018 Special Board Meeting.
2. **Action Item:** Accept Electric, Water and Cable Financials for June and July 2018.
3. **Action Item:** Consider Approving Public Hearing Notice covering: (1) Increasing Upload and Download Speeds for High Speed Internet Service, (2) Establishing Rate for Whole-Home Wifi System, and (3) Establishing Rate for Telephone Seasonal Disconnect.
4. **Information Item:** Public Comment Period.
5. **Informational Item:** Departmental Reports:

- Website Customer Comments
 - Cable Dept.
 - Customer Service
 - Electric Dept.
 - SEPA
 - KyMEA
 - Safety
 - Water Distribution
 - Water Treatment Plant
6. **Action Item:** Consider Approval to Solicit and Evaluate Proposals for an Advanced Metering Infrastructure (AMI) System Pursuant to KRS 45A.370 (Competitive Negotiation).
 7. **Action Item:** Approve Updated Affirmative Action Plan (AAP) for Women, Minorities, Individuals with Disabilities and Protected Veterans for 2018 and 2019.
 8. **Action Item:** Provide Guidance to FPB's Director to the Kentucky Municipal Energy Agency's (KyMEA) Board of Directors on How to Vote on the KyMEA Renewable Power Purchase Agreement (PPA).
 9. **Action Item:** Consider Approval of Johanson Group for Compensation Consulting in the Amount of \$6,500.
 10. **Action Item:** Consider Award of Bid Invitation #1664 for #750MCM URD Cable to WESCO Distribution in the Amount of \$109,530.
 11. **Action Item:** Consider Award of Bid Invitation #1665 for Two (2) Pad Mounted Transformers to WEG Transformers in the Amount of \$34,156.
 12. **Action Item:** Consider Award of Bid Invitation #1666 for 10 – 69kV Metering Units to Instrument Transformer Equipment Corporation in the Amount of \$104,780.
 13. **Action Item:** Consider Award of Bid Invitation #1667 for Substation Structures and Equipment to Substation Enterprises, Inc. in the Amount of \$124,224.
 14. **Action Item:** Consider Approval of Engineering Statement of Work from Patterson Dewar Engineers for T23 and T24 Replacement in the Amount of \$138,100.
 15. **Action Item:** Consider Creating Senior Security Analyst Position.
 16. **Action Item:** Revise Board Policy to Repeal Any Policy Inconsistent with KRS 65.870 and Seek an AG Opinion Regarding Application of KRS 65.870 and KRS 237.115 to Municipal Plant Boards.
 17. **Informational Item:** General Manager's Comments:
 18. **Informational Item:** Old and New Business.
 19. **Request Permission to Have Chair Call for a Closed Session:**
 20. **Closed Door Session:**

BOARD ACTION

Ms. Rosen called the meeting to order and noted five (5) Board members in attendance.

1. **Action Item: Consider Approving Minutes from the July 16, 2018 FPB Special Board Meeting, July 17, 2018 Board Meeting, July 24, 2018 Special Meeting, August 8, 2018 Special Board Meeting, August 9, 2018 Special Board Meeting, and the August 10, 2018 Special Board Meeting.**

Ms. Hale moved to approve the minutes from the July 16, 2018 FPB Special Board Meeting, July 17, 2018 Board Meeting, July 24, 2018 Special Board Meeting, August 8, 2018 Special Board Meeting, August 9, 2018 Special Board Meeting, and the August 10, 2018 Special Board Meeting. Mr. Ludwig seconded. The motion passed unanimously.

2. **Action Item: Accept Electric, Water and Cable Financials for June and July 2018.**

Mr. Ludwig moved to accept the financials for the June and July 2018. Mr. Baldwin seconded. The motion passed unanimously.

3. **Action Item: Consider Approving Public Hearing Notice Covering: (1) Increasing Upload and Download Speeds for High Speed Internet Service, (2) Establishing Rate for Whole-Home Wifi System, and (3) Establishing Rate for Telephone Seasonal Disconnect.**

Staff recommends the Board approve the Public Notice for the purpose of conducting a public hearing at a special meeting of the Frankfort Plant Board on September 4, 2018 at 5 pm at the FPB Administration Building Community Room at 151 Flynn Ave., Frankfort, KY 40601.

- 1) Increase upload and download speeds for High Speed Internet service:

The public notice proposes to increase the download and upload speeds of top four speed levels of High Speed Internet Service. Following upgrades in the field and the headend, staff recommends increasing these speeds for the purpose of improving the customer experience and to better position FPB in a competitive market.

Existing Max Download	Existing Max Upload	Proposed Name	Proposed Max Download	Proposed Max Upload
10 Mbps	1 Mbps	Standard	25 Mbps	3 Mbps
25 Mbps	3 Mbps	Premium	50 Mbps	5 Mbps
50 Mbps	5 Mbps	Ultra	100 Mbps	10 Mbps
100 Mbps	10 Mbps	Elite	250 Mbps	10 Mbps

- 2) Establishing rate for Whole-Home Wifi system

The public notice proposes to establish the following rates for an optional Whole-Home Wifi system offering: \$9.95 per month for a modem and two access points; \$3.00 per month for each additional access point. As more and more internet-connected devices enter the home, some customers are outgrowing the capability of the standard Wireless Cable Modem. With this new solution, customers will have two (or more) connected access points inside their home, allowing them to connect more devices in more areas inside their house.

- 3) Establishing rate for Telephone seasonal disconnect:

The public notice proposes to establish a rate of \$5.00 per month for customers who wish to place their telephone lines into a state of seasonal disconnect.

FPB's wholesale telephone provider charges FPB a fee of \$5.00 per month for any customers who are temporarily disconnected. FPB is simply passing along this charge to those customers who wish to seasonally disconnect their telephone service. This charge will be on a per-account basis as opposed to a per-line basis.

Mr. Couch went over the information outlined above and asked the board to approve a public hearing on September 4, 2018 at 5:00 P.M.

Mr. Mason moved to approve the Public Hearing Covering: (1) Increasing Upload and Download Speeds for High Speed Internet Service, (2) Establishing Rate for Whole-Home Wifi System, and (3) Establishing Rate for Telephone Seasonal Disconnect. Ms. Hale seconded. The motion passed unanimously.

4. **Informational Item: Public Comment Period.**

Tom Marshall discussed possible changes to FERC Tariffs.

Irene Watson discussed a water leak on her property that resulted in a higher water bill.

5. **Informational Item: Departmental Reports:**

- **Website Customer Comments:** The Website Comments have been addressed with each perspective customer.
- **Cable Dept.:** Mr. Hellard reviewed cable department reports.
- **Customer Service:** Ms. Estill reviewed the customer service department reports.
- **Electric Dept.:** Mr. Harrod discussed the electric department reports.
- **SEPA:** Mr. Foster noted a profit of \$708 for the month of June and we are at a \$1,044 loss for the 2018 calendar year.
- **KyMEA:** Mr. Denton noted the next KyMEA meeting was in Bowling Green on August 23, 2018.
- **Safety:** Ms. Phillips reviewed safety reports and noted one (1) OSHA recordables and no (0) vehicle accidents in July.
- **Water Distribution:** Mr. Smith discussed water distribution reports and noted five (5) main breaks and five (5) outages.
- **Water Treatment Plant:** Ms. Roney stated that the water treatment plant treated 285.7 million gallons of potable water, which equates to approximately 9.5 million gallons per day.

6. **Action Item: Consider Approval to Solicit and Evaluate Proposals for an Advanced Metering Infrastructure (AMI) System Pursuant to KRS 45A.370 (Competitive Negotiation).**

At the May 2017 public meeting, the Board accepted a business case prepared by VASS Solutions for an advanced meter infrastructure (AMI) system for electric and water. Based upon the Board's acceptance of the business case, staff has worked with VASS Solutions to prepare a Request for Proposal for an AMI system. The RFP includes the necessary components for a fully automated meter system, including:

- Advanced Meters
- Network Equipment
- Head End Software
- System Deployment Support and Integration Services

- End Point Installation Services
- Data Analytics and Business Intelligence Systems

Due to the complex technical nature of the requested systems and services, as well as the potential savings for a project this size, staff is requesting the Board approve a competitive negotiation evaluation process, pursuant to KRS 45A.370 (Competitive Negotiation) only for AMI vendor evaluation. VASS Solutions has previously evaluated AMI proposals with this method, and has recommended FPB adopt this process for our evaluation.

Contingent upon Board approval to proceed with the release of the RFP, which may be revised as necessary contingent on the approval of staff and board attorney, staff and VASS Solutions will evaluate the proposals and return to the Board with a final negotiated contract for approval. Contract negotiations are expected to be finalized in late Q1 of calendar 2019. The AMI evaluation and vendor selection process is included in FPB's fiscal year 2019 budget on page 19, Line 395 in the amount of \$571,000. The staff attorney has reviewed the proposal documents and they meet his approval.

Mr. McCullar and Consultants discussed specifics of the item and gave a presentation.

Mr. Ludwig moved to approve VASS Solutions to solicit and evaluate proposals for an AMI system pursuant to KRS 45A.370. Ms. Hale seconded. After further discussion Mr. Ludwig withdrew the motion.

Mr. Mason moved to Approve to solicit and evaluate proposals for an Advanced Metering Infrastructure (AMI) System pursuant to KRS 45A.370. Ms. Hale seconded. The motion passed unanimously.

7. **Action Item: Approve Updated Affirmative Action Plan (AAP) for Women, Minorities, Individuals with Disabilities and Protected Veterans for 2018 and 2019.**

Staff requests the Board consider approval of FPB's voluntary Affirmative Action Plan, (AAP) for Women and Minorities for 2018 and 2019. A copy of the AAP and the Audit Report were provided to Board Members in advance.

The AAP is a management tool designed to ensure equal employment opportunity by analyzing work force and recruitment data. For job groups indicating women and/or minorities are not employed at a rate to be expected given their availability, the AAP includes goals and action items to address the underutilization. The AAP audit includes a review of all employment actions (hiring, terminations, & promotions) in 2017.

In filling job openings on a regular ongoing basis, FPB seeks to hire the best qualified candidate for each position, without regard to sex, race, ethnicity, religion, national origin, or any other protected status. In recruiting for external candidates, FPB consistently advertises with the local newspaper, FPB's Cable channel, the internet (including FPB's website) and notifies the state's department of employment. We also utilize community and other resources to generate a diverse pool of candidates. Since the end of the AAP reporting period, December 2017, FPB has hired 12 new employees including 2 minorities and 4 females.

Carol Dawson of EEO GUIDANCE will present an overview of the AAP and Audit Report and her recommendations. Ms. Dawson is a former Sr. Compliance Officer and Area Director for the U.S. Dept. of Labor (DOL)/Office of Federal Contract Compliance Programs (OFCCP). Ms. Dawson provides consulting services and training on equal employment opportunity and diversity/inclusion. She has worked with FPB since approximately 2003.

Ms. Schneider introduced Carole Dawson from EEO Guidance to discuss the proposed voluntary Affirmative Action Plan proposal.

Mr. Baldwin moved to approve the updated affirmative action plan (AAP) for Women, Minorities, Individuals with Disabilities and Protected Veterans for 2018 and 2019 Ms. Hale seconded. The motion passed unanimously.

8. **Action Item: Provide Guidance to FPB's Director to the Kentucky Municipal Energy Agency's (KyMEA) Board of Directors on How to Vote on the KyMEA Renewable Power Purchase Agreement (PPA).**

FPB's Director to the KyMEA Board of Directors is requesting FPB Board guidance on how to vote on the Renewable Power Purchase Agreement that will soon be voted on by the KyMEA Board of Directors. The FPB, along with other Member representatives to the KyMEA Board of Directors, seek power portfolio sources that are competitive and provide more affordable priced electric service under a very wide range of future scenarios, assure reliable, competitive cost power supply is available beginning May 1, 2019 and seeks to accomplish these goals in an environmentally responsible way. We believe the Renewable PPA accomplishes these goals.

Here is a summary of how KyMEA has gotten to this Renewable PPA decision:

- KyMEA and its All Requirements (AR) Members began the evaluation of adding renewables to the AR power supply portfolio in February 2016. At the request of the Frankfort Plant Board, KyMEA requested its consultant, nFront Consulting, review the potential and feasibility of incorporating renewables in the AR portfolio.
- At its March 2016 meeting, KyMEA adopted a resolution direction nFront to prepare a task order to investigate the feasibility of renewables in the AR power supply. The resolution was adopted by a unanimous vote.
- In May 2016, nFront presented its task order to the KyMEA Board and the AR Project Committee. A resolution was unanimously approved direction nFront to conduct the investigation of renewables with a report to be delivered to KyMEA in the Fall of 2016.
- In November 2016, nFront presented its findings to KyMEA. At its December 2016 meeting, KyMEA accepted nFront's final report on the assessment of renewable options and directed the renewable report be distributed to its Members. The renewables report was delivered to FPB on December 20, 2016 and was formally presented to FPB at its regular meeting held in January 2017.
- At its January 2017 Board meeting, KyMEA directed nFront to prepare an RFP for Renewable Power Supply Resources.
- In February 2017, the KyMEA Board and the AR Project Committee approved the RFP for Renewable Power Supply Resources and directed that the RFP be published in accordance with Kentucky law and disseminated to potential providers for the purpose of obtaining proposals from qualified suppliers of renewable power resources. In its resolution, KyMEA made findings of facts and determinations that the RFP process would be conducted under the competitive negotiated procedures of KRS 45A.370. This resolution was unanimously approved by the KyMEA Board.
- In April 2017, the proposals were received and nFront gave a brief summary and overview of the 181 proposals received from the 38 respondents. From May through October 2017, nFront presented updated reports of its review and findings of the various proposals narrowing the 181 proposals to approximately six (6) worthy of more extensive review and potential negotiation of a power supply agreement.
- At the November 2017 KyMEA meeting, in order again to gauge the interest of the AR Members in renewable power supply prior to the beginning of negotiation with a potential power supplier, the question was asked of the AR Members if any of the did not want to participate in a Renewable Power Supply Purchase Agreement. No AR Member expressed a desire to opt out.
- In December 2017, nFront presented an updated report to the KyMEA Board and the AR Project Committee recommending two solar projects as susceptible of being awarded a contract.
- In March 2018, formal Letters of Intent (LOI) were received from two proposers of the solar projects.

- In April 2018, the two LOIs were reviewed and KyMEA by resolution authorized its President and CEO to negotiate a PPA with the responder of the top ranked proposal.
- In July 2018, a draft of the PPA was submitted to the KyMEA Board. The Board directed that the draft PPA, along with a presentation summarizing the PPA, be disseminated to its Members including FPB. Assuming successful negotiation of the PPA is finalized, it is anticipated that the AR Project Committee and the KyMEA Board will take formal action on the PPA at its August 2018 meeting.

Mr. Denton introduced the CEO of KyMEA Doug Buresh, Mr. John Painter from nFront Consulting, Mr. Fred Hadad from nFront Consulting and Mr. Charlie Musson Legal Counsel for KyMEA.

Mr. Painter gave an in-depth presentation on the Solar PPA Recommendation. Mr. Buresh gave an update on the Solar PPA Project. Once the presentations were complete the board invited the public to make comments.

Terri Bradshaw and Tom Marshall had comments regarding KyMEA's presentation.

Mr. Baldwin made a motion to not commit to the Solar PPA pending a schedule of how to resolve the issues raised by E3 and Reed-Smith between KyMEA and FPB and that we have an Integrative Resource Plan in place. Ms. Rosen seconded.

After some discussion Mr. Baldwin amended his motion to vote in the negative against the Solar PPA and take all measures possible to not be obligated to the Solar PPA including a weighted vote and to lobby other members to vote in the direction that we would like. Ms. Rosen seconded. The vote was called by member and failed with a 3-2 vote. Mr. Ludwig, Mr. Mason and Ms. Hale voted no. Ms. Rosen and Mr. Baldwin voted yes.

Mr. Ludwig moved that the plant board direct our representative the KyMEA Board of Directors to vote yes for the Frankfort Plant Board on the Proposed Renewable Power Purchase Agreement. Ms. Hale seconded. The vote was called by member and passed with a 3-2 vote. Mr. Mason, Ms. Hale and Mr. Ludwig voted yes. Mr. Baldwin and Ms. Rosen voted no.

Ms. Rosen made a motion to request and Integrative Resource Plan (IRP) from KyMEA along with schedule of when this will happen to address the issues reported by E3. Mr. Baldwin seconded. The vote was called by member and failed with a 3-2 vote. Ms. Hale, Mr. Ludwig and Mr. Mason all voted no. Ms. Rosen and Mr. Baldwin voted yes.

9. **Action Item: Consider Approval of Johanson Group for Compensation Consulting in the Amount of \$6,500.**

FPB maintains a Job Classification/Pay Compensation Plan developed and implemented with the assistance of the Johanson Group, a compensation consulting firm. This plan requires periodic review and updates to insure fair and competitive compensation to attract and retain qualified employees. Staff proposes to engage the Johanson Group to conduct a market study and to assist in the review of classifications of positions as needed.

The classification review and market pay study is necessary to determine positions are properly classified and pay is competitive. FPB must be in a position to compete with other employers in our labor market, including surrounding utilities, to remain an employer of choice and avoid excessive turnover.

The current budget includes \$8,000 for this expenditure (Page 62, Line 130). The proposal from the Johanson Group is included in the detail section of the Board package.

Ms. Schneider gave an overview of the item as described above.

Ms. Hale moved to approve Johanson Group for Compensation Consulting in the amount of \$6,500. Mr. Ludwig seconded. The vote was called by member and the motion passed with a 3-2 vote. Mr. Ludwig, Ms. Hale and Ms. Rosen voted yes. Mr. Mason and Mr. Baldwin voted no.

10. **Action Item: Consider Award of Bid Invitation #1664 for #750MCM URD Cable to WESCO Distribution in the Amount of \$109,530.**

Staff prepared a bid invitation for #750MCM underground cable. The invitation was sent to six vendors with seven responses received. After reviewing all bids, staff recommends awarding to WESCO Distribution as they are the lowest bid meeting specifications.

This cable will be used to replenish depleting inventory levels.

Mr. Redmon went over the item and asked the board to approve the bid.

Mr. Baldwin moved to Award of Bid Invitation #1664 for #750MCM URD Cable to WESCO Distribution in the Amount of \$109,530. Mr. Ludwig seconded. The motion passed unanimously.

11. **Informational Item: Consider Aware of Bid Invitation #1665 for Two (2) Pad Mounted Transformers to WEG Transformers in the Amount of \$34,156.**

Staff prepared a bid invitation for two (2) 1000KVA pad mounted transformers. The invitation was sent to nine vendors with eight responses received. After reviewing all bids, staff recommends awarding to WEG Transformers in the amount of \$34,156 as they are the lowest bidder meeting specifications.

These transformers will be used to replenish depleting inventory levels.

Mr. Redmon went over the information outlined above.

Mr. Ludwig moved to Consider Aware of Bid Invitation #1665 for Two (2) Pad Mounted Transformers to WEG Transformers in the Amount of \$34,156. Mr. Baldwin seconded. The vote passed unanimously.

12. **Informational Item: Consider Award of Bid Invitation #1666 for 10 – 69kV Metering Units to Instrument Transformer Equipment Corporation in the Amount of \$104,780.**

Staff prepared a bid invitation for 69kV metering units for Myrick Substation and sent it to nine vendors. Four responses were received. After reviewing all bids, staff recommends awarding the bid to Instrument Transformer Equipment Corporation (ITEC) in the amount of \$104,780 (10 x \$10,478) with a delivery time of 98 to 112 days. ITEC submitted the lowest bid and met the specifications.

These metering units are required to measure new wholesale energy purchases from the Kentucky Municipal Energy Agency (KyMEA). This purchase is included in FPB's Board approved 2018-2019 budget on page 19, line 400 labeled as "Main 3 Myrick" in the amount of \$485,000.

Mr. McCullar discussed the item as outlined above.

Mr. Ludwig moved to award Bid Invitation #1666 for 10 – 69kV Metering Unites to Instrument Transformer Equipment Corporation in the Amount of \$104,780. Mr. Baldwin seconded. The motion passed unanimously.

13. **Informational Item: Consider Award of Bid Invitation #1667 for Substation Structures and Equipment to Substation Enterprises, Inc. in the Amount of \$124,224.**

Staff prepared an invitation for substation structures & equipment and sent it to 4 vendors. Two responses were received, of which one was a no bid. The consulting engineering firm for the project, Leidos Engineering, has reviewed the submission and believes the price is reasonable for the amount of materials and services provided. Due to the time constraints of the project, along with the review and approval of the consulting engineer, staff recommends awarding to Substation Enterprises, Inc. in the amount of \$124,224 with a delivery time of 20 to 22 weeks.

These structures and equipment will be used for additional protection, switching and metering equipment at Myrick substation. This purchase is included in the 2018-2019 Electric Capital Additions Budget, Page 19, line 400, \$485,000.

Mr. McCullar discussed the item as outlined above.

Ms. Hale moved to Award of Bid Invitation #1667 for Substation Structures and Equipment to Substation Enterprises, Inc. in the Amount of \$124,224. Mr. Ludwig seconded. The motion passed unanimously.

14. **Action Item: Consider Approval of Engineering Statement of Work from Patterson Dewar Engineers for T23 and T24 Replacement in the Amount of \$138,100.**

As part of the ongoing downtown voltage conversion, existing 8.3kV transformers T23 and T24 will need to be removed and replaced with one new 13.8kV transformer. To complete the transformer replacement, existing breakers and protective equipment will also be upgraded. When this transformer replacement project is complete, all of FPB's electric distribution system will be operating at the same primary voltage.

Under the proposed scope of work, Patterson Dewar will assist FPB with the design and bidding of steel and equipment, oil containment systems and protective switching equipment. Patterson Dewar will also assist with the commissioning and final test out of the new equipment. Staff recommends the approval of the Statement of Work with Patterson Dewar engineers for an amount not to exceed \$138,100, pursuant to the accepted terms and conditions of the Professional Service Agreement between FPB and Patterson Dewar dated May 16, 2018. Patterson Dewar Engineers has provided engineering services to FPB on previous substation improvement projects. This project is included in the electric capital additions budget, Page 18, Line 315, \$1,510,000.

Mr. Baldwin moved to Approve Engineering Statement of Work from Patterson Dewar Engineers for T23 and T24 Replacement in the Amount of \$138,100. Mr. Mason seconded. The motion passed unanimously.

15. **Action Item: Consider Creating Security Analyst Position.**

The 2018-2019 budget includes funding for a Senior Security Analyst position within the IT Department. Based on an evaluation of the job description, the classification is 113; with a pay range of \$29.35 to \$44.03 per hour. This position is exempt. Copies of the proposed job description and organizational chart are included in the detail pages for this Board item.

This proposed position will report to the IT Director and will be focusing on the perpetual evaluation and implementation of security controls that protect information systems assets. The Senior Security Analyst position will also be responsible for information systems vulnerability assessments, assisting in annual audits, risk assessments, and regulatory compliance assessments.

Staff recommends that the Board move to approve the Senior Security Analyst position and authorize Staff to advertise the position.

Ms. Schneider presented the proposal of creating a Security Analyst to the board.

After some discussion from board members and staff, Ms. Hale moved to create a Senior Security Analyst Position. Mr. Ludwig seconded. The vote was called by member and failed with a 2-2-1 vote. Mr. Baldwin and Ms. Rosen voted no, Ms. Hale and Mr. Ludwig voted yes and Mr. Mason abstained.

16. **Action Item: Revise Board Policy to Repeal Any Policy Inconsistent with KRS 65.870 and Seek and AG Opinion Regarding Application of KRS 65.870 and KRS 237.115 to Municipal Plant Boards.**

Recently, Staff received a public comment regarding the Board's policy prohibiting concealed deadly weapons within buildings owned, occupied or leased by the Board. The City of Frankfort has taken this approach. However, there are questions as to whether such a policy may be implemented by a plant board. Hence, Staff recommends that the Board move to repeal any policy or procedure inconsistent with KRS 65.870 and seek an attorney general opinion as to the application of KRS 65.870 and KRS 237.115 to municipal plant boards.

Mr. Price presented the above information to the board.

Ms. Hale moved to Revise Board Policy to Repeal Any Policy Inconsistent with KRS 65.870 and Seek and AG Opinion Regarding Application of KRS 65.870 and KRS 237.115 to Municipal Plant Boards. Mr. Mason seconded. The motion passed unanimously.

17. **Request Permission to Have Chair Call for a Closed Session:** to discuss potential Tanglewood proposed or pending litigation pursuant to KRS 61.810(1)(c).

Mr. Mason moved to go into closed session to discuss potential Tanglewood proposed or pending litigation. Ms. Hale seconded. The motion passed unanimously.

18. **Closed Door Session:**

Mr. Ludwig moved to return to open session. Mr. Baldwin seconded. The motion passed unanimously.

Mr. Ludwig moved to adjourn the meeting. Mr. Baldwin seconded. The motion passed unanimously and the meeting adjourned.


Board Chair


Attest: Board Secretary/Treasurer