



*Frankfort Plant Board*

***BID INVITATION #1770***

**ISSUED ON**

**October 12, 2022**

**BY**

**THE ELECTRIC & WATER PLANT BOARD OF THE  
CITY OF FRANKFORT, KENTUCKY**

**FOR**

**Capital Plaza Oil Storage Tank**

**TO BE OPENED ON**

**October 26, 2022 at 2:00pm**

## II. TABLE OF CONTENTS

	<b><u>PAGE</u></b>
I. TITLE PAGE	1
II. TABLE OF CONTENTS	2
III. ADVERTISEMENT FOR BID	3
IV. INTRODUCTION	4
V. INSTRUCTIONS TO BIDDERS	5-7
VI. GENERAL CONDITIONS	8-9
VII. SPECIFICATIONS	10-11
VIII. BID PRICING AND SIGNATURE PAGE	12
IX. EEO COMPLIANCE CERTIFICATE	13-14
X. GENERAL SAFETY PROGRAM CERTIFICATE	15-16
XI. DRUGFREE WORKPLACE COMPLIANCE	17

**III. ADVERTISEMENT FOR BID**

**The Frankfort Plant Board  
305 Hickory Drive  
Frankfort, KY 40601**

Separate sealed Bids for Underground Oil Storage Tank will be received by the Frankfort Plant Board until 2:00 p.m. local time, October 26, 2022; and then opened and publicly read aloud.

**Specifications may be examined at the following location:**

Frankfort Plant Board  
Service Center  
305 Hickory Drive  
Frankfort, KY 40601

**No bidder may withdraw his bid for a period of ninety (90) days after closing time scheduled for the receipt of Bids.**

**The Plant Board reserves the right to waive informalities and to accept or to reject any and all bids.**

**For Bid Correspondence, contact:**

**Jennifer Hellard  
(502) 352-4422  
[jhellard@fewpb.com](mailto:jhellard@fewpb.com)**

**For Technical Correspondence, contact:**

**Travis McCullar  
(502) 352-4608  
[tmccullar@fewpb.com](mailto:tmccullar@fewpb.com)**

**IV. INTRODUCTION**

The Electric & Water Plant Board of the City of Frankfort, Kentucky issues this Invitation to solicit bids on the purchase of one 8,000 Gallon Underground Fiberglass Containment Tank.

Quoted prices shall be firm F.O.B. with freight included to Frankfort, Kentucky. Unloading and installation will be arranged and paid for by the owner,

All equipment on this Invitation will be collectively awarded (all or none). **Omitting pricing on an item will result in your bid being rejected.**

**Material included on this bid is item specific. No exceptions will require approval from the owner/owner's engineer.**

Please note instructions on Pages 5-7. Failure to adhere to instructions may result in rejection of bid.

**READ CAREFULLY -- BIDDER MUST PROVIDE ALL INFORMATION REQUESTED --  
SIGN BID**

**If an EEOC Certificate is included as a part of this documentation, it shall be executed and returned as a part of the bid response package. Absence of the EEOC Certificate indicates your organization already has the necessary compliance certificate on file with the Plant Board.**

## V. INSTRUCTIONS TO BIDDERS

### 1. SUBMISSION OF BIDS

A. The following certificates or notices are included as a part of this documentation and shall be returned as a part of the bid response package.

- An Equal Employment Opportunity Compliance (EEOC) Certificate
- A General Safety Program (GSP) Notice
- A Drug free Workplace Compliance (DWC)

B. Each bid should be in a SEPARATE SEALED ENVELOPE and have typed on the envelope the INVITATION NUMBER, OPENING DATE, AND TIME. No responsibility will be attached to the Frankfort Electric & Water Plant Board for the premature opening of or failure to open a bid not properly addressed or identified.

Bids must be received in the office of the Frankfort Electric & Water Plant Board, 305 Hickory Drive, Frankfort, Kentucky, 40601, in a sealed envelope not later than the time specified for opening of bids, at which time all bids received will be publicly opened and read in the Bid Opening Room. It shall be the Bidder's responsibility that the bids are delivered to the above address no later than the time specified. Bidders are invited to attend public bid openings; also, to review complete bid files after awards have been made.

C. Bids may be rejected unless filled out in ink or typewritten and signed in ink by a proper agent of the firm.

D. Telegraphic bids, facsimile bids, or modifications of bids by telegram are not acceptable.

E. Conditional bids are not acceptable.

F. It is the responsibility of each Bidder before submitting a Bid to:

- Examine the Bid and Contract documents thoroughly.
- Consider federal, state, and local laws and regulations that may affect cost, progress, performance, or furnishing of the work.
- Study and carefully correlate Bidder's observations with the Bidding and Contract documents and notify Owner of all conflicts, errors, and/or the discrepancies.

- G. All bids shall remain subject to acceptance for a period of ninety (90) days after the date of the Bid opening.
- H. Retain one complete copy of the bid for your file and return original with your bid.
- I. Bids may be withdrawn at any time prior to opening upon written request by the bidder. Negligence on the part of the bidder in preparing his bid shall not constitute a right to withdraw bid after it has been opened.
- J. Bidders are invited to attend public bid opening; also, to review complete bid files after awards have been made.

## 2. BID SCHEDULE/SIGNATURE PAGE

A. Bidders should quote on the basis of units stated in this invitation. Unit price should be entered and EXTENDED. In case of error in the extension of prices, the unit price will govern. For discrepancies between figures and written amounts, precedence will be given to the written amounts.

B. Bids by corporations must be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.

C. Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

D. All names must be typed or printed below the signature.

E. The Bid shall contain an acknowledgement of receipt of all Addenda (the numbers of which must be filled in on the Bid Form).

F. The address, telephone number and contact person for communications regarding the Bid must be shown.

## 3. QUALIFICATIONS OF BIDDERS

A. To demonstrate qualifications to perform work, each Bidder must be prepared to submit within five (5) days of Owner's request, written evidence such as financial data; previous experience, present commitments and other such data as may be called for. The Owner may make an investigation as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner

all such information and data for this purpose, as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein.

#### 4. AWARD OF BID

- A. The Owner reserves the right to reject any and all Bids and to waive informalities or minor defects. Any Bid may be withdrawn prior to the above scheduled time for the opening of Bids or authorized postponement thereof. Any Bid received after the time and date specified shall not be considered. No Bidder may withdraw a bid within 90 days after the actual date of opening thereof. Should there be reasons why the contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the Owner and the Bidder. In the event that the lowest responsive and responsible bid is within the Owner's budget, the Contract will be awarded to the lowest responsive and responsible Bidder which, in the Owners sole and absolute judgment, will best serve the interest of the Owner.
- B. In determining the lowest responsive and responsible Bidder, the following elements, including but not limited to, will be considered: (1) lowest price, (2) if the Bidder has a satisfactory performance record, (3) if the Bidder has a suitable financial status to meet obligations incidental to the work, (4) if the Bidder involved maintains a permanent place of business, (5) if the Bidder has adequate personnel and equipment to perform the work properly within the time allotted, (6) number of and acceptability by the Owner of any and all proposed Subcontractors, (7) the completeness and regularity of the Bid Schedule and (8) time schedule of delivery. In addition, the Owner may consider in making the determination, (1) the selection of equipment (or materials), (2) alternate equipment (or materials), and (3) deductions or other modifications listed in the Bid Schedule.

#### INSURANCE SHIPPING

All prices quoted shall be on a delivered prepaid basis F.O.B. destination including insurance of the goods in an amount equal to their value.

## VI. GENERAL CONDITIONS

The information contained within the “General Conditions” portion of this document applies to all items in this bid document. The specifics will follow and will describe in detail the items to be bid.

### A. EVALUATION OF BIDS:

Bids will be evaluated on the parameters as set forth in this specification.

### B. Correspondence:

1. Address all general correspondence and bid information to the Purchasing Agent:

Jennifer Hellard, Purchasing Agent  
Frankfort Electric and Water Plant Board  
305 Hickory Dr.  
Frankfort, Kentucky 40601  
[jhellard@fewpb.com](mailto:jhellard@fewpb.com)

2. Address all technical correspondence, drawings, test data, approvals, etc. to the Engineer:

Travis McCullar  
Electric Engineering Dept.  
Frankfort Electric and Water Plant Board  
305 Hickory Dr.  
Frankfort, Kentucky 40601  
[tmccullar@fewpb.com](mailto:tmccullar@fewpb.com)

3. Provide the Purchasing Agent and the Engineer with the appropriate contact personnel for correspondence.

### C. DELIVERY AND IDENTIFICATION:

1. All equipment, materials, drawings packing slips and other items associated with this bid, shall be identified at a minimum with:

INVITATION NO. 1770  
Frankfort Electric and Water Plant Board  
Frankfort, Kentucky 40601



2. All equipment and materials to be supplied under this bid shall be delivered to the site:

Capital Plaza Substation  
740 Wilkinson Blvd  
Frankfort, Kentucky 40601

Between 7:30AM to 3:00 PM M-F

3. Arrange, pay for, and coordinate the shipping and handling of all equipment and materials, to the point of delivery.

4. Notify Purchasing Agent at least 15 days prior to each shipment and include a description of the equipment being shipped, method of shipment, expected delivery date and shipping weight.

5. Failure to provide proper delivery notification, as herein requested, and results in an expense to be incurred by the Frankfort Electric and Water Plant Board will be charged to the bidder.

6. **All** items shall be clearly **marked externally** and have a packing slip identifying the contents.

**E. PAYMENT:**

Payment terms are Net 30 Days.

## VII. SPECIFICATIONS

**SEE REFERENCE DRAWINGS 1125-03-505 AND 1125-03-507.  
INSTALLATION WILL BE BY OTHERS.**

### **8,000 GALLON XERXES (OR APPROVED EQUAL) UNDERGROUND STORAGE TANK**

TANK WILL BE USED FOR SECONDARY OIL CONTAINMENT SYSTEM IN AN  
ELECTRICAL SUBSTATION

#### **TANK SHELL**

8,000 GALLON XERXES SINGLE WALL MADE TO ORDER  
FIBERGLASS UNDERGROUND STORAGE TANK WITH THE  
FOLLOWING FEATURES:

- 8 FEET DIAMETER BY 26 FEET 1/2 INCHES LONG
- 3400 LBS.
- 1 YEAR WARRANTY
- LIFTING LUG

#### **ANCHORING SYSTEM COMPONENTS**

CONCRETE DEADMAN FOR 8000 GALLON 8 FOOT DIAMETER TANK TO  
CONSIST OF THE FOLLOWING:

- (4) DEADMAN TOTAL
- EACH DEADMAN TO BE 12 FEET IN LENGTH
- (2) EYEBOLTS PER DEADMAN

FOUR (4) HOLD DOWN STRAPS FOR 8000 GAL 8FT DIAMETER FRP SW  
TANK

(8) 3/4" x 12" JAW & JAW GALVANIZED TURNBUCKLES FOR 8 FOOT  
DIAMETER TANK

#### **36" ACCESS OPENING W/ 2 FOOT TALL RISER**

36" DIAMETER ACCESS OPENING

36" DIAMETER FIBERGLASS ACCESS RISER - 2 FOOT LENGTH

#### **GRADE LEVEL MANHOLE COVER**

INCLUDE FIBERGLASS EXTENSION WITH HINGED AND LOCKING LID

**6" PVC STRAIGHT PIPE INLET**

6 INCH SCHEDULE 40 PVC STUBOUT PIPE

**6" PVC CLEANOUT W/ INTERNAL TEE AND STRAIGHT PIPE OUTLET**

6" SCHEDULE 40 PVC INLET PIPING WITH SANITARY TEE

6 INCH SCHEDULE 40 PVC STUBOUT PIPE TO CONNECT WITH INTERNAL TEE FITTING ON THE DROP PIPE

*\*\*6" RISER PIPE FROM THE PVC PIPE STUB ON TOP OF THE TANK TO GRADE IS TO BE PROVIDED AND INSTALLED BY OTHERS*

**6" PVC PIPE STUB W/ TANK VENT**

6 INCH SCHEDULE 40 PVC STUBOUT PIPE

6" PVC PIPING "U" VENT & BUG SCREEN

*\*\*6" VENT PIPING FROM THE TOP OF THE TANK TO THE VENT CAP TO BE PROVIDED AND INSTALLED BY OTHERS*

**VIII. BID PRICING & SIGNATURE PAGE**

ITEM #	QUANTITY	DESCRIPTION	TOTAL PRICE
1.	1	<b>8,000 GAL Underground Secondary Containment Tank With Accessories and Anchoring System</b>	

**MANUFACTURER** \_\_\_\_\_

**GRAND TOTAL (written in words) \$** \_\_\_\_\_

**DELIVERY TIME** \_\_\_\_\_

SIGNED BY: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

E-MAIL: \_\_\_\_\_

TELEPHONE NUMBER: (    ) \_\_\_\_\_

FAX NUMBER: (    ) \_\_\_\_\_

DATE: \_\_\_\_\_

## **IX. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE**

A. Has your company filed the required Employer Information Report, EEO-1 (Standard Form 100) with the Secretary of Labor's Joint Reporting Committee for the prior period ending March 31?

YES

NO

If your answer to Question A above is "NO", check the following appropriate reasons for not filing:

1. Employ less than one hundred people company-wide.
2. Have specific exemption from Secretary of Labor as provided in Section 20 of Executive Order 11246, as amended.

Within Thirty (30) days after receipt of any order from the **Frankfort Electric and Water Plant Board** and prior to each March 31 thereafter, during the performance of work under said order, the undersigned firm agrees to file Standard Form 100, entitled "Equal Employment Opportunity Information Report EEO-1" in accordance with instructions contained therein, unless such firm has either filed such report within twelve months preceding the date of the award or is not otherwise required by law or regulations to file such a report.

B. In consideration of the undersigned being placed in the **Frankfort Electric and Water Plant Board's** "Supplier Document" for the year ending March 31 next, the undersigned certifies that he does not and will not maintain or provide for his employees any segregated facilities at any of his establishments and that he does not and will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The undersigned agrees that a breach of this certification is a violation of the Equal Opportunity Clause in any subcontract, contract, purchase order, or agreement that the undersigned may receive from the **Frankfort Electric and Water Plant Board**.

As used in this certification, the term "Segregated facilities" means any waiting room, work areas, rest room, and washrooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, creed, color or national origin, because of habit, local custom or otherwise.

The undersigned further agrees that he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that he will retain such certification in his files and that he will forward the following notice to his proposed subcontractors (except when the proposed subcontractors have submitted identical certification for specific time periods).

**"NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATION OF NONSEGREGATED FACILITIES"**

"A certification of Nonsegregated Facilities, as required by the May 9, 1967 order on Elimination of Segregated Facilities, by the Secretary of Labor (32 Fed. Reg. 7439, May 19, 1967) must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification for all subcontractors during a period (i.e., quarterly, semi-annually, or annually).

(Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.)"

C. Do you have at each of your facilities a current written Affirmative Action Compliance Program as required by Title 41 of the Code of Federal Regulations (CFR) 60-1.40; and current written Affirmative Action Programs for disabled veteran, veterans of the Vietnam Era and Handicapped workers as required by CFR 60-250.4 and CFR 60-741.4?

YES

NO

If "NO" within 120 days after receipt of any order resulting from attached quotation, the undersigned firm agrees to develop and maintain written Affirmative Action Compliance Programs as required. (Current law requires the contractor to develop a written Affirmative Action Compliance Programs in those cases where the contractor has received prime contract or subcontracts for \$50,000 or more and employs fifty (50) or more people).

CONTRACTOR (SELLER/SUPPLIER): \_\_\_\_\_

MAILING ADDRESS / PHONE: \_\_\_\_\_

\_\_\_\_\_

Authorized Representative's  
NAME (PRINT OR TYPE): \_\_\_\_\_

Authorized Representative TITLE: \_\_\_\_\_

Dated Signature of Authorized Representative: \_\_\_\_\_

**If you received this as part of an Invitation to Bid please Return with your BID.**

**OTHERWISE**

Please return to: Personnel Officer/EEO Coordinator  
Frankfort Electric and Water Plant Board  
P.O. BOX 308  
Frankfort, KY 40602

## **X. NOTICE TO PROSPECTIVE CONTRACTORS OF REQUIREMENT OF GENERAL SAFETY PROGRAM**

The Frankfort Plant Board requires that all contractors operate in compliance with standards set forth by federal, state, and local regulatory agencies, including but not limited to the Occupational Safety and Health Administration, Environmental Protection Agency and Department of Transportation. To comply with the regulations set forth by these agencies it is necessary for each contractor to operate under an established safety program pertaining to the contractor's specific line of business.

The primary goal of a safety program is to protect the health and safety of employees and the public. Our goals are also to conserve and protect property and the environment. **IT IS OUR ABSOLUTE CONVICTION THAT:**

- This is a moral responsibility of each firm and worker involved.
- Safe and healthful work is more efficient, effective and inseparable from how we perform our work.
- Accidents and injuries are unnecessary costs

We accomplish work which is free from accident and injury by providing vigorous leadership that is visible through the organization.

How well we conduct our work in a hazard-free manner, according to the direction provided, is a key factor in our performance for which we are each accountable.

There are certain basic elements that are incorporated into the safety program:

- Effective management leadership from each contractor;
- Organization of a **General Safety Program**;
- On-site supervisor with authority to carry out their responsibilities including suspension of work to correct unsafe conditions;
- Proper training and supervision; and
- Employee participation

Does your organization operate under an established safety program that is in compliance with all applicable federal, state and local regulations and does this program embody the philosophies described above?

YES

NO

CONTRACTOR (SELLER/SUPPLIER): \_\_\_\_\_

MAILING ADDRESS / PHONE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Authorized Representative's  
NAME (PRINT OR TYPE): \_\_\_\_\_

Authorized Representative TITLE: \_\_\_\_\_

Dated Signature of Authorized Representative: \_\_\_\_\_

**If you received this as part of an Invitation to Bid, please return with your bid.**

**OTHERWISE**

Please return to:      Safety Officer  
                                 Frankfort Electric and Water Plant Board  
                                 PO Box 308  
                                 Frankfort, KY 40602



*Frankfort Electric and Water Plant Board  
PO Box 308, Frankfort KY 40602*

**IX. DRUGFREE WORKPLACE COMPLIANCE CERTIFICATE**

**PLEASE SIGN BELOW TO INDICATE:** 1) Contractor is in compliance with any applicable local, state or federal laws concerning mandatory Drug and Alcohol Testing Programs; and 2) AS a term of any contract, the Contractor agrees to comply with any such drug and/or alcohol testing that may be required by law.

CONTRACTOR : \_\_\_\_\_  
MAILING ADDRESS/PHONE: \_\_\_\_\_  
\_\_\_\_\_

Authorized Representative's  
NAME (Print or Type): \_\_\_\_\_  
Authorized Representative's TITLE: \_\_\_\_\_  
SIGNATURE & DATE: \_\_\_\_\_

**If you received this as part of an Invitation to Bid please Return with your BID;  
Otherwise, Return to: Personnel/Safety Officers, PO Box 308, Frankfort KY 40602**

**DRUGFREE WORKPLACE COMPLIANCE  
CERTIFICATE**