

September 18, 2018

A Board meeting of the Electric and Water Plant Board of the City of Frankfort, Kentucky, was held at the Frankfort Plant Board Administration Building at 151 Flynn Ave. Frankfort, KY on Tuesday, September 18, 2018 at 5:00 p.m.

ATTENDANCE:

Anna Marie Pavlik Rosen, Board Chair
Walt Baldwin, Vice Chair
Dawn Hale, Board Member
Stephen Mason, Board Member
James Liebman, Board Attorney
David Billings, Chief Water Engineer
Harvey Couch, Marketing and Video Content Coordinator
Katrina Cummins, Interim Finance Director
David Denton, Interim General Manager
Vent Foster, Asst. GM Operations
Cassie Estill, Customer Service Supervisor
Adam Hellard, Security Broadband Technology Manager
Ryan Henry, IT Assistant Director
Casey Jones, IT Director
Cathy Jennings, Executive Assistant
Cathy Lindsey, Public Information Officer
Kathy Poe, Executive Assistant
Hance Price, Staff Attorney/Asst. GM Administration
Mark Redmon, Support Services Director
Julie Roney, WTP Superintendent
Alan Smith, Water Dist. Superintendent
Kim Phillips, Safety Director
Jeremy Blackburn, Cable 10 Videographer
David Hamilton, State Journal
VEIC Consultants
Crowe, LLP

AGENDA

The Agenda for the Board Meeting was received and entered into the Minute Book as follows:

1. **Action Item:** Consider Approving Minutes from the August 15, 2018 Special Board Meeting, the August 21, 2018 Board Meeting, the August 23, 2018 Special Board Meeting, the August 24, 2018 (AM) Special Board Meeting, the August 24, 2018 (PM) Special Board Meeting, the August 25, 2018 Special Board Meeting, the September 4, 2018 (closed session) Special Board Meeting, and the September 4, 2018 Public Hearing.
2. **Action Item:** Accept Audit Report Prepared by Crowe LLP for the Fiscal Year Ended June 30, 2018 as Required by KRS 96.185
3. **Action Item:** Accept Electric, Water and Cable Financials for August, 2018.
4. **Information Item:** Public Comment Period.
5. **Informational Item:** Departmental Reports:
 - Website Customer Comments
 - Cable Dept.
 - Customer Service
 - Electric Dept.
 - SEPA

- **KyMEA**
- **Safety**
- **Water Distribution**
- **Water Treatment Plant**

6. **Action Item: Consider Approving (1) Increasing upload and download speeds for High Speed Internet service, (2) Establishing rate for Whole-Home Wifi system, and (3) Establishing rate for Telephone seasonal disconnect.**
7. **Action Item: Accept Final Report on Energy Efficiency Program Development from Vermont Energy Investment Corporation (VEIC).**
8. **Informational Item: General Manager's Comments:**
9. **Informational Item: Old and New Business.**
10. **Request Permission to Have Chair Call for a Closed Session:**
11. **Closed Door Session:**

BOARD ACTION

Ms. Rosen called the meeting to order and noted five (4) Board members in attendance.

1. **Action Item: Consider Approving Minutes from the August 15, 2018 Special Board Meeting, the August 21, 2018 Board Meeting, the August 23, 2018 Special Board Meeting, the August 24, 2018 (AM) Special Board Meeting, the August 24, 2018 (PM) Special Board Meeting, the August 25, 2018 Special Board Meeting, the September 4, 2018 (closed session) Special Board Meeting, and the September 4, 2018 Public Hearing.**

Ms. Hale moved to accept the minutes Mr. Mason seconded and the motion passed unanimously.

2. **Action Item: Accept Audit Report Prepared by Crowe LLP for the Fiscal Year Ended June 30, 2018 as Required by KRS 96.185**

Alice Crawley from Crowe, LLP went over the Audit Report.

Mr. Denton asked the board to accept the report prepared by Crowe, LLP for the Fiscal Year ended June 30, 2018.

Mr. Mason moved to accept the Audit report for the fiscal year ended June 30, 2018. Ms. Hale seconded. The motion passed unanimously.

3. **Action Item: Accept Electric, Water and Cable Financials for August 2018.**

Ms. Cummins went over the financials for August 2018.

Mr. Baldwin moved to accept the electric, water and cable financials for August 2018. Mr. Mason seconded. The motion passed unanimously.

4. **Informational Item: Public Comment Period**

Kathy Warren thanked staff for the 75th Anniversary celebration and commended those who worked on the event. She also complimented staff for the new exhibit in the lobby.

5. **Informational Item: Departmental Reports: (See Tab 5)**

- **Website Customer Comments**

There were no website customer comments.

- **Cable Dept.**

Mr. Hellard reviewed the Cable Departmental reports with the board.

- **Customer Service**

Ms. Estill went over the Customer Service reports.

- **Electric Dept.**

Mr. Harrod reviewed Electric's report.

- **SEPA**

Mr. Foster gave the SEPA information for the previous month.

- **KyMEA**

Mr. Denton gave the website location for Agenda information on the upcoming meeting at Bowling Green Municipal Utilities on 9/27/18 at 10:00 AM CST

- **Safety**

Ms. Phillips reviewed the Safety Department reports.

- **Water Distribution**

Mr. Smith went over the report for the Water Department.

- **Water Treatment Plant**

Ms. Roney stated that for August the Water Treatment Plant treated 288 million gallons of water, equaling 9.3 million gallons per day.

6. **Action Item: Consider Approving (1) Increasing upload and download speeds for High Speed Internet service, (2) Establishing rate for Whole-Home Wifi system, and (3) Establishing rate for Telephone seasonal disconnect.**

Staff recommends the Board approve the proposed increases to existing tiers of High Speed Internet service and establishment of optional internet and telephone charges. On August 21, the Board approved holding a Public Hearing on these items. On September 4, the Public Hearing was held. If approved, the changes and rates would go into effect on October 1, 2018.

Mr. Couch discussed the above information and asked for the board to approve the increased upload and download speeds for high speed internet, the rate for a whole-home wifi system and a new rate for the telephone seasonal disconnect.

Mr. Mason moved to approve (1) Increasing upload and download speeds for high speed internet, (2) Establishing rate for Whole-Home Wifi system and (3) Establishing rate for Telephone seasonal disconnect. Mr. Baldwin seconded. The motion passed unanimously.

7. **Action Item: Accept Final Report on Energy Efficiency Program Development from Vermont Energy Investment Corporation (VEIC).**

In March FPB approved the professional service proposal from Vermont Energy Investment Corporation regarding expertise in developing system-wide energy strategies designed to provide:

- A holistic approach to efficiency, providing both the quantitative rigor and the policy-level insights that allow FPB to make investments with confidence.
- Assistance and guidance in developing potential options, arrive at the best solution, and effectively communicate with stakeholders.

- Program design and implementation through integrated services.
- Consumer engagement strategies that effectively manage public expectations, keep customers informed, and help change behaviors.

Over the past few months VEIC has conducted numerous stakeholder meetings with representatives from all of our customer classes and worked with all parties to developed a program options matrix, final report and recommendations.

The consultants from VEIC gave a presentation including their final report and recommendations for implementing an energy efficiency program.

Joel Fischer, Marti Booth, Lee Colton and Andy McDonald spoke in favor of the energy efficiency program.

Mr. Baldwin moved to accept the report from VEIC. Mr. Mason seconded, but not be obligated to schedule. The motion passed unanimously.

8. Information Item: General Manager's Comments.

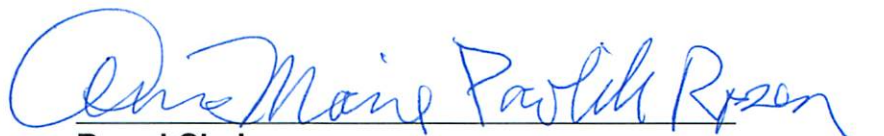
There were no General Manager's Comments.

9. Informational Item: Old New Business.

Ms. Hale suggested that the board use their FPB business email accounts.

Ms. Hale made a motion to use FPB email accounts for business conducted on behalf of the plant board. Mr. Mason seconded. The vote was called and failed with a 2-2 vote. Mr. Mason and Ms. Hale voted yes. Mr. Baldwin and Ms. Rosen voted no.

Mr. Baldwin moved to adjourn the meeting. Mr. Mason seconded. The motion passed unanimously and the meeting adjourned.


Board Chair


Attest: Board Secretary/Treasurer