



# MINUTES

## FPB Board Meeting

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5:00 PM - Tuesday, January 19, 2021  
Video-Teleconference

The Frankfort Plant Board met in FPB Board Meeting on Tuesday, January 19, 2021 at 5:00 PM in the Video-Teleconference.

### ATTENDANCE:

Dawn Hale, Board Secretary/Treasurer  
Stephen Mason, Board Vice Chair  
John Cubine, Board Chair  
John Snyder, Board Member  
Kathryn Dutton-Mitchell, Board Member  
David Billings, Director of Water Operations  
Harvey Couch, Marketing Video Content Coordinator  
David Denton, Chief Financial Officer  
Vent Foster, Chief Operations Officer  
Cassie Estill, Customer Service Supervisor  
Adam Hellard, Cable/Telecom Superintendent  
Ryan Henry, Assistant IT Director  
Scott Hudson, Electric Superintendent  
Casey Jones, IT Director  
Cathy Lindsey, Communications & Marketing Director  
Kathy Poe, Executive Assistant to GM  
Hance Price, Assistant GM Administration/Staff Attorney  
Kim Phillips, Safety Director  
Leigh Ann Phillips, Support Services Director  
Julie Roney, Water Treatment Superintendent  
Travis McCullar, Chief Electric Engineer  
Gary Zheng, General Manager  
Nichell Brown, Human Resource Director  
Brian Bourne, Water Distribution Superintendent  
State Journal

- 1 NOTICE OF SPECIAL MEETING
  - 1.1 Special Meeting Notice

**2 ACTION ITEM: APPROVAL OF MINUTES**

**2.1 Consider Approval of the Minutes for the December 28, 2020 Special Board Meeting.**

*John Snyder moved to approve the minutes of the December 28, 2020 special board meeting. Dawn Hale seconded the motion.*

**3 ACTION ITEM: ACCEPT FINANCIALS**

**3.1 Consider Accepting the Financials for Month Ending December 31, 2020.**

Staff discussed the impact of Covid-19 in the community and the manner in which FPB is working with customers. It was noted that BGCA still had crisis funds available to assist those in need in the community and urged customers to reach out to social agencies for assistance.

Mr. Denton discussed FPB's financials and the impact of the Covid pandemic.

*Stephen Mason moved to accept the financials for the month ending December 31, 2020 Kathryn Dutton-Mitchell seconded the motion.*

**CARRIED. 5 to 0.**

**3.2 Adjustment of COL increase.**

In June of 2020, the Board voted to provide FPB employees with a cost of living increase equal to that of the City but not to exceed 1.5%. In order to provide all FPB employees with a cost of living increase equal to that of the City, ask that the Board move to approve an additional 1% cost of living increase for all employees retroactive to January 1, 2021.

*John Snyder moved to approve an additional 1% cost of living increase to all employees including the General Manager effective retroactively to January 1, 2021 to equal the cost of living increase given to City government employees. Dawn Hale seconded the motion.*

**CARRIED. 5 to 0.**

**4 INFORMATIONAL ITEM: PUBLIC COMMENT**

**4.1 NONE**

**5 INFORMATIONAL ITEM: WEBSITE CUSTOMER COMMENTS**

**5.1 Website Comments**



## 6 INFORMATIONAL ITEM: DEPARTMENTAL REPORTS

- **TELECOMMUNICATIONS**
- **POTENTIAL OR AGREED UPON RELATED PARTY TRANSACTIONS**  
None
- **CUSTOMER SERVICE**  
Staff will contact Ms. Dutton-Mitchell to discuss specifics regarding tracking customer data.
- **ELECTRIC DEPARTMENT**
- **SEPA**
- **KYMEA**
- **SAFETY**
- **WATER DISTRIBUTION**
- **WATER TREATMENT PLANT**
- **NETWORK OPERATIONS CENTER (NOC)**
- **ADMINISTRATION/OPERATIONS (GENERAL MANAGER)**  
Staff discussed fluoridation of drinking water and legislation currently being considered. Ms. Dutton-Mitchell further noted that she was interested in the issue and how the community feels about the fluoridation in the water.

## 7 ACTION ITEMS:

### 7.1 **Consider Approving Renewal of FPB's Insurance Policies in the Amount of \$876,430.26.**

FPB's current insurance coverages expire February 5, 2021. Staff has completed renewal forms and worked with Charlie Hamilton at Powell Walton Milward to obtain the best coverage and prices available. Staff is prepared to renew the coverages shown in the detail section upon the Board's approval.

FPB has several different types of policies that cover a variety of risks. These policies are with several different companies. The overall premium to renew is \$876,430.26. Compared to last year's renewal, at \$804,555.72, this represents an 8.9% increase. This price does not include our pollution policy, which was renewed in 2019 for a three (3) year term. This price also does not include the Workers' Compensation policy which renews on July 1, 2021.

The Board has an option to obtain an additional 5 million in Directors and Officers coverage for \$36,983.00 (for a total of 10M in coverage). Alternatively, the Board may obtain an additional 5 million for both the D&O and EPLI coverages for \$47,638.00 (for a total of 10M for D&O and 10M in EPLI).

The total annual premium increase is driven by several factors (some of which decreased) including:

- Blanket Buildings and Contents Limit increased from \$139,494,548 to \$140,783,548, an increase in the limit of .9%.
- Total Blanket Business Income Limit increased from \$45,679,057 to \$46,361,573, an increase of 1.5%.
- Total Equipment Limit decreased from \$16,714,118 to \$16,633,680, decrease of .5%.
- Total Payroll used as the premium basis for Commercial General Liability decreased from \$9,308,982 to \$9,142,678 a decrease of 1.8%.
- Number of Automobiles increased from 126 to 133 an increase of 5.5%.

The following 5 insurance items comprise 96.9% of the increase in premiums:

- The Technology Errors & Omissions and Cyber and Privacy Liability premium increased by \$19,363 or 26.1%. 81% of insureds have experienced increases of 20% or more with over 48% of entities having increases of 50% or more.
- The Automobile insurance increased by \$18,232 or 14.7%. The number of vehicles increased from 126 to 133 which is an increase of 5.5%. Rate increases for Auto have been in the range of 10 to 20%.
- The Package policy (Property and General Liability insurance) increased by \$15,480 or 4.2%. Property insurance rates are increasing in the range of 10 to 20% and General Liability insurance rates are increasing in the 5 to 10% range.
- The Umbrella Excess Liability insurance which provides Excess Liability coverage over the General Liability and Auto Liability increased by \$8,871 or 6.8%. Umbrella premiums have been increasing in the 20 to 50% range.
- The Directors & Officers Liability insurance premium increased by \$7,696 or 14.7%. D&O premiums have been increasing in the 30 to 100% range.

Finally, the 2020 has been a challenging year for renewals. Commercial insurance prices rose an average of 19% as detailed in the market report. FPB's low loss experience has helped minimize the increase.

The insurance information as well as the ten (10) year policy premium comparison is included in the detail section of your board package. The coverages are reasonably priced. More importantly, the companies pay our



claims. Unlike some carriers in the past that have denied our claims, FPB currently receives payment for most claims.

Powell Walton Milward has surveyed the marketplace and found that these policies offer the broadest coverages at the most competitive prices. Staff recommends renewal of FPB's insurance policies in the amount of \$876,430.26.

Staff and Mr. Hamilton, the insurance agent, discussed current insurance coverages and pricing, as well as market and industry factors for increased premiums. They further discussed options for increasing liability limits and the corresponding costs, as well as impact on FPB's budget.

***Kathryn Dutton-Mitchell moved to approve at the current limits in the amount of \$876,430.26. Mr. Denton will bring a budget report to the Board at the February board meeting with figures to cover the difference in the budget amount and the cost of current coverage, as well as the additional amounts for Directors & Officers Liability and Employment Practices Liability Insurance. John Snyder seconded the motion.***

**CARRIED. 5 to 0.**

**7.2 Relocation options for old steam pump wheel, piston, and marker currently located at the Reservoir site.**

The old steam pump wheel, piston, and American Water Works Association (AWWA) marker designating the Reservoir as a landmark significant in the history of public water supply need to be relocated due to the upcoming construction project. The pump wheel and piston are from the original plant that was located on Old Lawrenceburg Rd. The marker was presented in 1986 to commemorate 100 years of service.

Originally it was thought the treatment plant might be a good location, but visitation by the public is not encouraged. To date, three sites have been identified as possible locations: the new Administration Building, Cove Spring Park, or elsewhere at the Reservoir site.

Discussions with Shawn Pickens, Director of Parks, Recreation & Historic Sites, indicate Cove Springs could be a possible option if the FPB, the city's historic preservation staff, and possibly city commission and parks advisory board felt it would be a good fit.

Staff feels like the existing Reservoir site might be a good location for the AWWA marker but don't have any strong feelings either way on the steam pump wheel and piston.

Does the Board have a preference on what location (or other) staff should further investigate?



Mr. Billings discussed the three items in question currently located at the Reservoir site. He noted that the AWWA plaque recognizing the reservoir's 100th year of service should stay at the reservoir site. He further stated that the old pump wheel and piston would need to be relocated, at least during construction of the new reservoir tank.

Mr. Billings stated that Staff had discussed Cove Springs Park and FPB's Administration building as possible sites for relocation of the pump wheel and piston. He acknowledged that Staff would like to hear ideas or preferences from the Board.

The consensus of the Board was that the items be relocated, at least temporarily, at the Administration building. Mr. Billings will contact the Historic Preservation Officer regarding these items, prepare a sketch of the wheel and piston at both suggested locations at the Administration building, address questions, and bring item back to the board for potential action at the February board meeting.

**7.3 Consider Approval of Construction Plans Suitable for Bidding the Reservoir Replacement Project.**

Subsequent to approval of the Landscape Committee recommendations, Staff and Strand has been working diligently on finalizing bidding documents related to replacing the Reservoir. Once approved, the bidding documents will be publicly advertise for bids.

Presentation of construction plans.

The FY 20-21 budget includes \$5,000,000 for construction and landscaping of the project over 2 years. Staff recommend the Board approve the construction plans and direct staff to publicly advertise.

*Dawn Hale moved to approve construction plans suitable for bidding the Reservoir Replacement Project. Stephen Mason seconded the motion.*

**CARRIED. 5 to 0.**

**7.4 Consider approving Amendment #1 with HDR Engineering Inc. in the amount of \$40,000 for Emergency Response Plan (ERP) Development for the water division.**

In 2018, America's Water Infrastructure Act (AWIA) was signed into federal law. The law requires drinking water systems serving more than 3,300 people to develop or update a resilience and risk assessment (RRA) and emergency response plan (ERP). The law required our RRA be certified by December 31, 2020 and requires an ERP certification deadline of June 30, 2021.



HDR worked closely with staff and successfully delivered the RRA which was certified on December 23, 2020. The next step is development and preparation of the Emergency Response Plan.

As a matter of course, an amendment and scope of services for the ERP in accordance with the regulations have been prepared and is included in the board package for review.

The FY21 budget includes \$85,000 for the required initiative.

Staff recommends that the Board approve Amendment #1 with HDR.

***Stephen Mason moved to approve Amendment #1 with HDR Engineering, Inc. in the amount of \$40,000 for Emergency Response Plan (ERP) Development for the water division. John Snyder seconded the motion.***

***CARRIED. 5 to 0.***

**7.5 Consider Budget Revisions for T54 and T55 Replacement and Approve Task Order with Power Centric Solutions for \$169,090.**

**Change in Project Timing**

Due to equipment age and forecasted load growth, the electric department has been planning for the replacement and upgrade of substation transformers T54 and T55 for several years. In August of this year, an electrical system fault resulted in a catastrophic internal failure of substation transformer T55. Electric personnel were able to restore all customer power the evening of the outage with alternate feeds on the distribution system. The substation transformer however was not able to be re-energized, and was later determined to be shorted internally. The damaged transformer is an Allis-Chalmers unit manufactured in 1968. By most utility operational and accounting practices, a substation transformer this old would be considered fully depreciated and beyond useful service life.

A variety of factors including COVID-19 restrictions and the plaza tower removal have contributed to FPB's ability to serve customers in the immediate area without operational constraints. However increasing demand from area businesses and the proposed Parcel B and C redevelopment will require us to address the damaged equipment as soon as possible.

**Change in Project Scope and Cost**

Following the transformer failure, staff engaged with the engineering experts at Power Centric Solutions to perform a thorough site evaluation to determine next steps. This investigation revealed several previously unaccounted needs for improvement including:



- Inadequate steel support structures due to age and original design.
- Outdated spill prevention and control measures.
- Limited switching and protection features incorporated in original substation design.

FPB has the opportunity to correct these issues concurrently with the replacement of the damaged equipment. Staff has worked with Power Centric Solutions to develop an overall project estimate of \$3.2 million that will include new steel structures, improved oil containment, and an improved transmission bus design in addition to the originally planned transformer replacement. Making these improvements now while load conditions are favorable will improve FPB's ability to provide service and offset the need for continuous station improvements over the next several years.

### Summary of Recommendations

A planning estimate of \$1,000,000 was included in next year's proposed electric budget to replace equipment. Staff recommends amending the current (FY 2020-2021) electric budget to make funds available to begin design and construction on the replacement equipment as soon as possible. This revised project plan will include a nearly complete station renovation and improved protection and reliability features. We are requesting \$1 million for the current fiscal year and \$2.2 million for next year. A revised Capital budget and funding summary has been provided for reference. The findings of the updated financial summary suggest funds are sufficient to proceed with the project.

Staff has also negotiated a task order with Power Centric Solutions (PCS) to provide technical and project management services for the project for a lump sum of \$169,090. PCS has provided substation engineering services to FPB in the past, and the engineers working on this project have extensive experience with this substation and FPB's system design. The terms of this Task Order are subject to the Professional Service Agreement with PCS approved by the Board in April of this year.

Board members and staff discussed the specifics of this project as well funding and budgeting of the project.

***John Snyder moved to approve budget revisions for T54 and T55 replacement and approve Task Order with Power Centric Solutions for \$169,000. Kathryn Dutton-Mitchell seconded the motion.***

**CARRIED. 5 to 0.**



**7.6 Consider Award of Bid Invitation #1707 for one Automated Meter Test Platform to Radian Research, Inc. in the Amount of \$40,120.**

Staff prepared an invitation for one automated meter test platform and sent it to 7 vendors. One response was received. After reviewing the bid submission, staff recommends awarding to Radian Research in the amount of \$40,120. Due to the specialized nature of meter testing equipment, a low bidder response was anticipated. Despite the low number of responses, staff is confident the proposal from Radian Research will meet FPB's needs.

This equipment is necessary to ensure FPB has an effective meter testing system during and after AMI deployment. This will be used to replace an older meter test system that does not have the ability to fully test additional functionality of AMI meters. This purchase is included electric AMI budget, page 16, line 180, \$1,400,000.

***Stephen Mason moved to award of Bid Invitation #1707 for one Automated Meter Test Platform to Radian Research, Inc. in the amount of \$40,120. Dawn Hale seconded the motion.***

***CARRIED. 5 to 0.***

**7.7 Consider Approving Reelz Renewal.**

Staff recommends approval of the Reelz renewal. This National Cable Television Cooperative (NCTC) agreement has a term through December 31, 2023. Reelz is available on channel 100 on the optional Preferred Cable package and contains programming related or connected to Hollywood, entertainment, and celebrities. Reelz is the 10th most watched Preferred Cable network. FPB has carried Reelz since 2012. The rate reset and annual increases are below budgeted numbers. TVE and VOD rights are included in this agreement. No additional carriage requirements or obligations are included in this agreement. The Asst. GM for Administration has reviewed the agreement and it meets with his approval.

***John Snyder moved to approve Reelz Renewal. Stephen Mason seconded the motion.***

***CARRIED. 5 to 0.***

**7.8 Consider Approving Fox College Sports Renewal.**

Staff recommends approval of the Fox College Sports renewal. This NCTC agreement has a term through December 31, 2023. The 2021 rate remains the same as 2020. Year-over-year increases after that are just over 2% annually. The increases were anticipated and no increase to the Sports Plus rate will be required. Fox College Sports is available on FPB's optional Sports Plus tier and



is comprised of 3 distinct regionalized services, each of which is a 24-hour per day channel consisting primarily of collegiate sporting events and collegiate sports-related programming. VOD, TVE, and Start-Over/Look Back rights are included in this new agreement. No additional carriage requirements obligations are included in this agreement. This agreement has been reviewed by the Assistant GM for Administration and it meets with his approval.

***Kathryn Dutton-Mitchell moved to approve the Fox College Sports renewal contingent on successful negotiation of the Tennis Channel Agreement. Dawn Hale seconded the motion.***

**CARRIED. 5 to 0.**

7.9 **Consider Appointing Staff as Legally Authorized Officer for the Express Purpose of Executing MobiTV Distribution Amendments to Programming Agreements.**

Staff recommend the Board appoint a staff member as a Legally Authorized Officer for the express purpose of executing Mobi distribution amendments to Programming Agreements.

FPB currently has rights with programmers to distribute all of the channels it currently offers on the cable system. However, many of these programmers require amendments to existing agreements to allow for distribution via MobiTV. These amendments do not change the material terms (rates, length, penetration requirements) of the existing agreements, they simply address the distribution and security requirements that need to be undertaken by MobiTV in order to distribute these networks. Because these amendments are coming in at a regular basis, staff asks that the Board appoint a staff member as a Legally Authorized Officer for the express purpose of executing these amendments. The Assistant GM-Administration has reviewed this item and it meets with his approval.

Staff asks that the Board move to approve Gary Zheng as the Board's authorized agent to sign amendments to programmer agreements that authorize distribution on MOBI. The General Manager shall notify the Board upon execution of any such amendment and the amendment shall not change any material terms of the existing programmer agreement except that the General Manager may approve up to an additional \$500.00 annually for costs associated with the MOBI platform.

***Stephen Mason moved to approve Gary Zheng as the Board's authorized agent to sign amendments to programmer agreements that authorize the distribution on MOBI. The General Manager shall notify the Board upon execution of any such amendment and the amendment shall not change any material terms of the existing programmer agreement except that the General Manager may approve up to an additional \$500.00 annually for costs associated with the MOBI platform. John Snyder seconded the motion.***



**CARRIED. 5 to 0.**

**7.10 Approve Cable Advisory Committee Appointment.**

Staff recommends the Board appoint Mr. Trey Greenwell to the Cable Advisory Committee with a term beginning January 20, 2021 through January 19, 2024. The appointment is needed to fill the vacancy created by the expiration of Mr. Eric Cockley's term. Staff advertised the opening of the volunteer position in the State-Journal, on the FPB website, Facebook, and Twitter pages. It was also advertised on the Cable 10 bulletin board and on Around 10.

A copy of Mr. Greenwell's resume and letter of interest in included for your review.

There is still an additional vacancy on the committee and staff anticipates bringing another appointment for the board to consider next month.

Staff would like to recognize Eric Cockley's service to the Cable Advisory Committee. He served from 2014 to 2020. He was elected chairman of the committee in June 2019 and served as chair until his retirement in September 2020. We appreciate his service and his contribution to the FPB and this community.

***John Snyder moved to appoint Mr. Trey Greenwell to the Cable Advisory Committee with a term beginning January 20, 2021 through January 19, 2024. Kathryn Dutton-Mitchell seconded the motion.***

**CARRIED. 5 to 0.**

**7.11 Action Item: Consider Approving Public Hearing Notice covering: (1) Increasing rate for Retrans Surcharge, (2) Increasing rate for Cable Network Pass-Through Fee, (3) Increasing rate for Bulk cable I and Bulk cable II, and (4) Reducing rate for HBO Max.**

As always, these proposed rate increases are a direct pass-through of increased programming costs of the networks on Classic Cable. Also, this is not a result of a single agreement - each of the 8 major media companies own a piece of this increase.

Staff recommends the Board approve the Public Notice for the purpose of conducting a public hearing at the next meeting of the Frankfort Plant Board.

**1. *Increase rate for Retransmission Surcharge:***

As FPB executed agreements for the local broadcast channels in December, many of those stations are including increases in their fees charged to FPB. The Retransmission Surcharge is a direct pass-through of those fees to all FPB Cable customers. Unfortunately, these local



broadcasters require their channels to be distributed to all cable customers, so there is no ability for a la carte carriage. The public notice proposes to establish the Retransmission Surcharge as follows: \$22.39 per month effective 4/1/21, \$24.78 effective 1/1/22, and \$27.25 effective 1/1/23.

2. ***Increase rate for Cable Network Pass-Through Fee:***

The public notice proposes to increase the Cable Network Pass-Through Fee from \$56.71 per month to \$59.66 per month effective April 1, 2021. This fee was established last year and is a direct pass-through of the monthly fees paid by FPB to cable networks for the right to distribute their programming. This is a 5.2% increase.

3. ***Increase rate for Bulk Cable I and Bulk Cable II:***

The public notice proposes to increase the rate for Bulk Cable I from \$13.96 per outlet per month to \$14.80 per outlet per month effective April 1, 2021. Bulk Cable I, as defined in the FPB Tariff, typically includes hotels and KSU dormitories. Staff proposes to increase the rate for Bulk Cable II from \$24.35 per outlet per month to \$25.81 per outlet per month effective April, 2021. Bulk Cable II, as defined in the FPB Tariff, typically includes office complexes with more than 8 outlets. These increases are the same percentage as Classic Cable and are needed to keep pace with increases in the wholesale license fees FPB must pay to programmers.

4. ***Reducing Rate for HBO Max:***

When HBO launched HBO Max to consumers and cable customers in summer of 2020, it allowed for FPB to pay a lower wholesale rate for the service. Because of this, the public notice proposes to lower the retail rate for HBO Max for FPB customers to \$15.00 to put it on parity with the other premium offerings and also to the direct-to-consumer offering from HBO Max.

***Kathryn Dutton-Mitchell moved to approve the Public Hearing Notice covering: (1) Increasing rate for Retransmission Surcharge, (2) Increasing rate for Cable Network Pass-Through Fee, (3) Increasing rate for Bulk Cable I and II, and (4) Reducing Rate for HBO Max. Public Hearing to be held February 16, 2021 at the FPB's regularly scheduled board meeting. Stephen Mason seconded the motion.***

***CARRIED. 5 to 0***

7.12 **Convene Ethics Committee Meeting.**

Staff asks the Board move to authorize it to schedule a meeting of the ethics committee. The ethics policy notes that meetings are held upon call of, among others, the FPB Board. Staff anticipates that the meeting will address organizational matters and review financial disclosures.



***Dawn Hale moved to authorize Staff to schedule a meeting of the FPB Ethics Committee. Stephen Mason seconded the motion.***

***CARRIED. 5 to 0.***

**7.13 Consider Coronavirus Relief Bill Provisions for Dependent Care Account Plan.**

Staff asks the Board to consider an amendment to the FPB Employee Flexible Spending Account and Dependent Care Account Plan. The FSA plan allows eligible employees to contribute pretax income to create a special reimbursement account in order to reimburse themselves on pretax basis for payment of certain medical and other outlined IRS Section 213 expenses. The DCAP also allows eligible employees to contribute pretax income in order to reimburse themselves for dependent care expenses as outlined in Schedule B of the Flexible Benefit Plan Document located in the detail pages.

The House of Representatives and the Senate passed the "Consolidated Appropriations Act of 2021" on December 21, 2020 and the President signed on December 27, 2020. In the Act there are temporary provisions relating to health flexible spending accounts (FSA) and dependent care account plans (DCAP).

The Act allows employers to amend their FSA and DCAP plans to provide for a carryover of unused health care and dependent care money from 2020 to 2021 and from 2021 to 2022. FPB currently allows carryover of unused FSA funds of \$500 to the next FSA plan year with restrictions. However, FPB does not allow carry over funds for the DCAP plan. Staff asks the Board to allow 100% of unused employee funds for carryover for the DCAP plan. By allowing carryover of employees DCAP funds to plan years ending in 2021 and 2022 will eliminate any loss of funds employees were unable to request reimbursement due to dependent childcare unavailability as a result of the coronavirus outbreak.

The temporary legislation also permits grace periods that are more expansive for DCAPs for plan years ending in 2021 and 2022.

The legislation specifically permits DCAPs to reimburse an individual after they are no longer an active participant (incorporating a "spend down" provision) in the plan. The law also allows employers to raise the last eligible age for children's dependent care to 14, from 13, for the 2020 plan year. Staff also asks the Board to allow adding those provisions to the DCAP plan.

The DCAP provisions in the Act are not requirements for the DCAP plan but temporary plan options that a Plan Sponsor may implement for the 2021 & 2022 plan years.

  
There is no additional cost to FPB to implement these changes.

*Stephen Mason moved to approve Coronavirus Relief Bill Provisions for Dependent Care Account Plan. Kathryn Dutton-Mitchell seconded the motion.*

**CARRIED. 5 to 0.**

**8 REQUEST PERMISSION TO HAVE CHAIR CALL FOR A CLOSED SESSION**

- 8.1 Request Permission to Call a Closed Session pursuant to KRS 61.810(1)(c) to discuss pending litigation regarding contractor/subcontractor claims and potential action.

*Dawn Hale moved to convene closed session pursuant to KRS 61.810(1)(c) to discuss pending litigation regarding contractor/subcontractor claims and potential action. John Snyder seconded the motion.*

**CARRIED. 5 to 0.**

**9 CLOSED DOOR SESSION**

- 9.1 Return to Open Session

*John Snyder moved to return to open session. Kathryn Dutton-Mitchell seconded the motion.*

**CARRIED. 5 to 0.**

**10 ACTION ITEM: POSSIBLE ACTION REGARDING CLOSED DOOR DISCUSSION**

No Action Taken.

**11 ACTION ITEM: ADJOURNMENT**

- 11.1 Adjourn Meeting.

*Stephen Mason moved to adjourn meeting. John Snyder seconded the motion.*

**CARRIED. 5 to 0.**



Board Chair



Board Secretary/Treasurer