



MINUTES

Special Board Meeting

3:00 PM - Tuesday, September 29, 2020

Via Zoom

The Frankfort Plant Board met in Special Board Meeting on Tuesday, September 29, 2020 at 3:00 PM Zoom video.

ATTENDANCE:

Dawn Hale, Board Secretary/Treasurer
Stephen Mason, Board Vice Chair
John Cubine, Board Chair
John Snyder, Board Member
Kathryn Dutton-Mitchell, Board Member
David Billings, Director of Water Operations
Vent Foster, Chief Operations Officer
Ryan Henry, Assistant IT Director
Casey Jones, IT Director
Cathy Lindsey, Communications & Marketing Director
Kathy Poe, Executive Assistant to GM
Hance Price, Assistant GM Administration/Staff Attorney
Gary Zheng, General Manager
Nichell Brown, HR Specialist
David Columbia, Media Services
Brown Thornton, NewGen Strategies
State Journal

1 NOTICE OF SPECIAL MEETING

1.1 Notice of Special Meeting via Video Teleconference.

2 ACTION ITEM: APPROVAL OF MINUTES

2.1 Consider Approval of the Minutes for the September 17, 2020 Landscape Committee Meeting.

Dawn Hale moved to approve the minutes of the September 17, 2020 Landscape Committee. Kathryn Dutton-Mitchell seconded the motion.

CARRIED. 5 to 0.

3 ACTION ITEMS:

3.1 Consider Approval of the Long-Term Memorandum of Agreement Sub-Agreement #10 (LT MOA SA #10) in connection with SEPA. (*Vent Foster and Brown Thornton discussed*).

Staff requests authorization to execute the Long-Term Memorandum of Agreement Sub-Agreement #10 (LT MOA SA #10). This sub-agreement authorizes customer funding for the following work items as part of the Cumberland River Hydropower Rehabilitation Program:

| Work Item | Project | Funding Requirement |
|-----------|---|---------------------|
| #49 | OLD02 Old Hickory Major Hydropower Rehabilitation Acquisition | n/a [1] |

| | | |
|---|---|--------------|
| #61 | PgM01.008 Program Management Year 7 | \$1,100,000 |
| #62 | SYS05.05 Wolf Creek Main Power Transformers Replacement Acquisition | \$15,550,000 |
| #63 | CEN04.01 Center Hill Medium Voltage Cables and Busses Acquisition | \$6,700,000 |
| #64 | CHE04.01 Cheatham Medium Voltage Cables and Busses Acquisition | \$1,000,000 |
| #65 | SYS06.05 Wolf Creek Excitation Replacement Engineering and Design | \$650,000 |
| | Total LT MOA SA#10 Funding | \$25,000,000 |
| [1] Work Item #49 OLD02 is funded by LT MOA SA #9 (\$16.8 million); included here to document outcome of the HRAR review and approval | | |

Stephen Mason moved to approve the Long-Term Memorandum of Agreement Sub-Agreement #10 (LT MOA SA #10) in connection with SEPA. John Snyder seconded the motion.

CARRIED. 5 to 0.

- 3.2 **Consider Award of Bid Invitation #1701, (US 127 Elevated Tank Painting Project), to Sam Estes Painting and Sandblasting Company Inc. for \$244,642.00. (David Billings discussed).**

The US 127 tank is one of two water storage tanks on the west side of town. The 500,000 gallon elevated steel tank was built in the 1960's and last painted approximately 20 years ago. Prior tank inspections concluded it was time to paint again as well as perform some repairs during the process.

Staff, together with Wet or Dry Tank Inspection Services, developed specifications for the project and Invitations to Bid were publicly issued September 11, 2020.

On September 25, 2020, bids were received from the following contractors:

- | | |
|----------------------------------|-----------|
| 1. Sam Estes Painting Company | \$244,642 |
| 2. Suburban Contractors | \$307,900 |
| 2. Currens Construction Services | \$314,500 |

The Water Department budgeted \$400,000 in the FY 20-21 budget for the project.

Sam Estes Painting has successfully performed work for industrial clients and utilities alike, and is also being recommended by our project consultant. Staff recommends that the Board award the bid to Sam Estes Painting and Sandblasting Company Inc. for \$244,642.00 and execute contract documents upon review by staff attorney.

John Snyder moved to approve Bid #1701 (US 127 Elevated Tank Painting Project), to Sam Estes Painting and Sandblasting Company, Inc. for \$244,642.00. Stephen Mason seconded the motion.

CARRIED. 5 to 0.

- 3.3 **Consider Approval of 80 Additional Hours of Emergency Paid Sick Leave Effective September 1, 2020. (Nichell Brown and Hance Price discussed)**

In compliance with the Families First Coronavirus Response Act, in April 2020 the Board approved an Emergency Paid Sick Leave (EPSL) policy allowing up to 80 hours of paid time off for employee absences related to COVID-19. Under the policy, employees requesting EPSL due to symptoms or who are required to

quarantine receive 100% of hourly pay (limited to \$500 per day); those caring for others receive 2/3 of hourly pay (limited to \$200 per day).

Since implementing the policy, a few employees have been required to quarantine more than once and have depleted their EPSL balance. To continue to encourage employees to report symptoms and quarantine when necessary, Staff asks the Board to consider approving up to 80 additional hours of paid sick leave, a total of 160 hours, as EPSL.

A copy of the Emergency Paid Sick Leave policy with the proposed changes are included in the Board package.

John Cubine moved for purposes of Item 3.3 the Board authorized the General Manager and Human Resources to develop a policy to grant employees up to an additional 80 hours of EPSL subject to review and approval effective September 1, 2020 at the same rate they would have been paid under the original initial 80 hours that was contained in the Federal and State policy. This applies only to employees and not any family members they may be taking care of, but for employees that are directed to go home by management. John Snyder amended the motion to approve and additional 80 hours of EPSL to those individuals subject to items 1, 2, and 3 under the reasons for EPSL under the original policy adopted by the Board previously this year. Kathryn Dutton-Mitchell seconded the motion.

CARRIED. 5 to 0.

4 ACTION ITEM: ADJOURNMENT

4.1 Adjourn the meeting.

John Snyder moved to adjourn. Dawn Hale seconded the motion.

CARRIED. 5 to 0.



Board Chair



Board Secretary/Treasurer